



## Minutes from Media Technology Study Board Meeting 2021.3 Aalborg, Wednesday March 10, 2021

### Present members:

Claus B. Madsen (CBM)  
Jesper Rindom Jensen (JRJ)  
Rodrigo Ordonez (RO)  
Olga Timcenko (OT)  
Eva Triantafyllou (ET)  
Jon Ram Bruun-Pedersen (JRBP)  
Stefan Nordborg Eriksen (SNE)  
Lukas Bisgaard Kristensen (LBK)  
Hamzah Ziadeh (HZ)  
Hector Thøgersen (HT)  
Hjalte Drejer Jørgensen (HDJ)  
Jacob Uhrskov Noer (JUN)

### Secretaries:

Annette Erichsen (ANE)  
Anne-Marie Rasmussen (AMR)

### Present non-members:

Mikkel Gede Hansen (MGH), observer, study counselor  
Daniel Kierkegaard Andersen (DKA), observer study counselor  
Dagmar Bille Milthers (DBM), observer, LID student

### Absent:

Nis Ovesen (NOVE), observer  
Alexandru Cristian Chiritescu (ACC), observer, study counselor  
Marlene Geer Lomborg (MGL), observer, study counselor  
Jeppe Paaske (JP), observer, study counselor

Agenda
1. Approval of agenda and minutes from last meeting
2. Information from the Chairman
3. Information from the Vice chairman
4. Status on the action plan from meeting no. 2020.2
5. Study plan revision <ul style="list-style-type: none"><li>• Medialogy BSc.</li><li>• Medialogy MSc.</li><li>• Sound and Music Computing MSc., AAL</li><li>• Sound and Music Computing, MSc., CPH</li><li>• Service System Design MSc.</li><li>• Lighting Design MSc.</li></ul>
6. Self-evaluation action plan <ul style="list-style-type: none"><li>• Medialogy BSc.</li><li>• Medialogy MSc.</li><li>• Sound and Music Computing MSc.</li><li>• Service System Design MSc.</li><li>• Lighting Design MSc.</li></ul>
7. 2021 intake
8. Semester group meeting minutes
9. Any other business



## 1. Approval of the agenda and minutes

**Approval of agenda:** Approved

**Approval of minute from the previous meeting:** Approved

## 2. Information from the Chairman

### Unemployment figures

CBM showed a pdf with the unemployment figures of graduates from AAU in the period of 2016-2018. Many of the educations at AAU are in red. The department has agreed to reduce the intake numbers of LID, SMC and SSD from 40 to 30 students per year. It will be from start 2022. We had a debate about these figures; skills, employment possibilities, competence profiles, degrees, other universities etc.

### Study Board work

CBM has been in a meeting with the pro-dean and other chairmen, and one of the topics from that meeting was the focus on how much work is done in a study board and especially the work handled by the study board chairman. In the future the VIP members can expect to be a bit more involved in the study board work.

## 3. Information from the Vice chairman

The process of Teacher of the year will start soon.

## 4. Status on the action plan from meeting no. 2021.2

### Medialogy B.Sc. and Medialogy M.Sc. AAL

CBM will check all project modules in the B.Sc. studyplan for 2021 to make sure that they have the right learning goals and are similarly described in terms of objectives.

10.02.21: Not handled yet.

10.03.21: Not handled yet. **Remains in the action plan.**

### Open House 2021:

CBM will contact NOVE and give him the impression that there are some confusion about arranging Open House activities as online events.

10.02.21: CBM has been in contact with NOVE and it is decided that head of section Sebastian Boring will handle the planning of Open House 2021 in CPH.

MGH: It has been a frustrated period with no communication at all. Can only advise that all should be much better prepared next year.

JP: In January 2021 the student councellers were informed that they should not be in charge of the planning. At the same time they should prepare presentations.

OT: It is important to see this as a learning experience. Thank you to the student councellers to taking charge.

AAL student guidance: A video is sent and there is a meeting planned tomorrow.

### **Remains in the action plan.**

**Action updated:** CBM will inform Sebastian Boring and NOVE about frustrations regarding Open House in CPH. It is handled. It needs to be better next time. The new PR employees will hopefully carry this task next year. **To be removed from the action plan.**



### **Study board state of the union:**

Regarding the student survey: CBM will investigate if coordinators can get access to see how many students have replied the survey at perhaps semesterstart.

10.03.21: Not handled yet. **Remains in the action plan.**

### **MED7/MED8 Observations/Concerns/Complaint (MGH)**

Students are lacking grades in the Foundation course and the AVS course.

CBM will contact the secretaries.

10.03.21: The grades are noted. **To be removed from the action plan.**

### **Any other business**

Teacher of the year process needs focus soon.

AMR will invite SNE, HDJ and CBM to a start up meeting.

10.03.21: It is handled and we will be informed by the vice chairman in the next meetings.

**To be removed from the action plan.**

## **5. Study plan revision**

- **Medialogy B.Sc. and Medialogy M.Sc. AAL**
- **Medialogy B.Sc. and Medialogy M.Sc. CPH**
- **Sound and Music Computing MSc. AAL**
- **Sound and Music Computing MSc. CPH**
- **Service System Design MSc.**
- **Lighting Design MSc.**

The Medialogy masters degree needs to be revised before October. A meeting has been set on Friday next week to work on setting up the masters program.

OT would like to know who will present the new bachelor study plan for staff. CBM expects the steering comity to handle the presentation. It might be a joint event for both AAL and CPH.

Nothing further to note.

**Topic for the next meeting:** AMR will remember to add the topic in the agenda.

## **6. Self-evaluation action plan**

- **Medialogy B.Sc. and Medialogy M.Sc.**
- **Sound and Music Computing M.Sc.**
- **Service Systems Design M.Sc.**
- **Lighting Design M.Sc. (encl.)**

Nothing further to note. This year we will have a new self-evaluation activity. From now on and until futher notice this topic will be removed.

**Topic for the next meeting:** To be removed.



## 7. 2021 intake

We had some internet issues, and this topic was not properly handled. We will bring the topic to the next meeting with attachment.

**Action:** AMR will bring this topic to the next meeting (with attachment)

## 8. Semester group meeting minutes

### AAL:

MED2A SGM1: A note that the reply (communication) from the teacher in PFI could have been written in another way. Hopefully there will be a dialogue in the class.

**Action:** CBM will contact the course lecturer to hear if there is a reasonable communication going on.

MED4A SGM1: Uncertainty among the students regarding group sizes.

CBM replied that groups can be minimum 1 student and maximum differs according to what semester the students are in. The group sizes are online in a document. It can be found here: <https://www.create.aau.dk/education/rules-forms/Groups+and+Projects/>

MED6A SGM1: Group size and project proposals and more diversity in the project proposals.

**Action:** CBM will contact the coordinator to hear how he felt the project selection happened.

MED8A SGM1: The group forming worked well. Image processing course is very well handled. No further comments.

### CPH:

MED2C SGM1: There is a comment regarding online white boards.

TOTY is already announced, which is very good.

DBM asked if it is a coincidence that the minutes from the semester group meetings in LID8 are lacking in the study board meetings.

**Action:** CBM will ask the coordinator and secretary about this specific semester.

## 12. Any other business

### Datamining: LinkedIn survey regarding employability

CBM showed a spreadsheet of information regarding how many of our graduates succeeded in getting a job. Are they employed? If yes, where are they employed, what role etc. How can the info be presented and what can it be used for?

Student representatives are asked to think about a solution.

The data could be interesting for current students, when they want to prepare for internship or future job possibilities. It could also be interesting for the industry. And it is relevant material for the department as PR material. ET: Both company, field and type of job is important to work with. HT, DBM and MGH would like to work with this.

**Action:** AMR will remember to bring this topic to the next meeting with attachment. AMR/CBM will prepare the document. All personal info will be removed before we send it for distribution.



### **PBL issue in MED8:**

MGH: The students in MED8 was invited to a PBL workshop in MED8C. The students were not aware that this was a mandatory thing. It is not described in the semester descriptions.

CBM: It is the first time it is running and it is part of the studyplan. It should not necessarily be mentioned in the semester descriptions.

JPBB: It is an issue that the supervisors and coordinators are not aware of this. CBM or NOVE should contact Kalle (PLAN) and clear this matter.

SNE: It seems that the PBL workshop prerequisite is not implemented in all relevant study plans.

**Action:** CBM will contact the MED2 and MED8 coordinators to talk about the PBL Workshops and implement the topic in the study plans correctly.

### **SNE: File share question:**

A lot of students work with Google sheets. Upper Universities are using "Next Cloud". Could that be something that could be a possibility for us to have in AAU? Should this question be raised here or at Academic council?

ET: AAU offers OneDrive, Microsoft Forms and Survey Exact from Rambøll.

RO: Has shared a link to ITS regarding programs and what works or not at AAU.

Students questionnaire for the spring period could have a question regarding file sharing at AAU.

CBM: It is not really a topic for the study board or the Academic council.

It could be a matter to be discussed in a semester group meeting or pointed out in the evaluation survey and addressed to the study environment. You could also contact the ITS department directly on behalf of the students.

### **Open House AAL:**

DKA: Only 3 people joined the Medialogy program at open house in AAL, March 5. The site worked fine, but the chat crashed. Hopefully it will be with physical appearance next year.



**Actions:**

**Medialogy B.Sc. and Medialogy M.Sc. AAL**

CBM will check all project modules in the B.Sc. studyplan for 2021 to make sure that they have the right learning goals and are similarly described in terms of objectives.

10.03.21: Not handled yet.

**Study board state of the union:**

Regarding the student survey: CBM will investigate if coordinators can get access to see how many students have replied the survey at perhaps semesterstart.

10.03.21: Not handled yet.

**Semester group meeting minutes:**

MED2A SGM1 PFI course: CBM will contact the course lecturer to hear if there is a reasonable communication going on.

MED6A SGM1 More diversity in the project proposals.  
CBM will contact the coordinator to hear how he felt the project selection happened.

LID8 DBM asked if it is a coincidence that the minutes from the semester-groupmeetings in LID8 are lacking in the study board meetings.  
CBM will ask the coordinator and secretary about this specific semester.

**PBL workshop issue:**

CBM will contact the MED2 and MED8 coordinators to talk about the PBL Workshops and implement the topic in the study plans correctly.

**Topics/actions to the next meeting agenda:**

- Study plan revision
- Mandatory miniprojects (in a future meeting)
- Intake figures, September 2021 with attachment
- Datamining: LinkedIn survey regarding employability