



Minutes from Media Technology Study Board Meeting 2020.5 Aalborg, Wednesday July 1, 2020

Present members:

Claus B. Madsen (CBM),
Jesper Rindom Jensen (JRJ)
Rodrigo Ordonez (RO)
Jon Ram Bruun-Pedersen (JRBP)
Olga Timcenko (OT)
Eva Triantafyllou (ET)
Stefan Nordborg Eriksen (SNE)
Hamzah Ziadeh (HZ)
Sára Janácková (SJ)

Secretaries:

Annette Erichsen
Anne-Marie Rasmussen

Present non-members:

Marlene Geer Lomborg (MGL), observer, study counselor
Mikkel Gede Hansen (MGH), observer, study counselor
Dimitra Hadji-Popovski (DHP), observer, student

Absent:

Nick Boe Elsborg (NBE)
Louise Dørr Nielsen (LDN)
Victor Stan (VS)
Nis Ovesen (NOVE), observer
Maria Timis (MT), observer, study counselor

Agenda	
1	Approval of agenda and minutes from last meeting
2	Information from the Chairman
3	Status on the action plan from meeting no. 2020.4
4	Study plan revision <ul style="list-style-type: none">• Medialogy BSc.• Medialogy MSc.• Sound and Music Computing MSc., AAL• Sound and Music Computing, MSc., CPH• Service System Design MSc.• Lighting Design MSc.
5	Self-evaluation action plan <ul style="list-style-type: none">• Medialogy BSc.• Medialogy MSc.• Sound and Music Computing MSc.• Service System Design MSc.• Lighting Design MSc
6	Semester group meeting minutes, spring 2020
7	Supervisors confusing MED students with differing project focus priorities
8	Any other business



1. Approval of the agenda and minutes

Approval of agenda: Approved.

Approval of minutes: Approved.

2. Information from the chairman

It has been decided that all re-exams in August will be online, if they were online at the ordinary exam. There might be some courses that will have different formats, though (e.g., changing from written to oral). This is granted by the study board. The teachers will inform the students in good time.

All staff have attended meetings with the head of study last week, and we may expect to have 50% of online teaching. We do not know how the student group work will be handled, but we hope that it will be physical at our campuses.

First year students will also be affected by this. The "rus-ture" are cancelled and the focus will be on start up events for minor groups.

3. Status on the action plan from meeting no. 2020.4

Course / project grade statistics

Where are MED graduates employed, by study counselor EN

CBM will figure out whether it is a study board matter or a departmental matter to ask Henrik Schønau Fog and Kasper Rodil, the two department career VIPs, to arrange future meetings for MED5 students and the industry.

120220: Not handled yet.

150420: Not handled yet.

200520: Not handled yet.

010720: CBM has received a mail from Henrik S. Fog regarding career-VIP activities during spring 2020. It could be fine if the department could have a minimum of targets during each semester. CBM has had a small meeting with head of studies and head of department about this matter.

To be removed from the action plan.

Teacher of the year 2019-2020:

Outcome of the election, nomination document and information to department and faculty.

Luca Simeone won the election. AMR will contact head of section in CPH Sebastian Boring to hear how Luca can be celebrated.

CBM would like to have an anonymous list with the nominees and the essence of the nominations.

SNE will make a new list like last year. SNE will send the list to AMR.

AMR will contact head of section in CPH. **Remains in the action plan.**

4. Study plan revision

- **Medialogy B.Sc. and Medialogy M.Sc. AAL**
- **Medialogy B.Sc. and Medialogy M.Sc. CPH**

There is currently a work going on towards revising the B.Sc. and the M.Sc. study plans in both AAL and CPH. A first draft of the B.Sc. studyplan was presented in the July meeting. The attached document gives a picture of how it could be. For each project unit there is a 5 ECTS PE course (project unit course) that is going to be examined as part of the project exam.

We had a debate about the structure and how the evaluation could be. This is not set in stone so please do not distribute it yet. Third semester could be a hard semester with both



programming and mathematics courses. No Ethnographically Informed Design course in the MED6, but elements from that course will move into a "qualitative methods" course. There will be room for elements from the AVS (Audio Visual Sketching) in the new course in the first semester. Screen Media could be part of the PE course in the 5th semester. The math course has changed title, but we assume that it is the same content as we know it. We had a talk about the old DAE course (Design and Analysis of Experiments). Some of it will continue in the B.Sc. study plan and others will go to the Medialogy M.Sc. study plan.

The plan is to approve the studyplan during the fall and we need to send it to the faculty before November 1 with Danish titles and content.

- **Sound and Music Computing MSc. AAL**
 - **Sound and Music Computing MSc. CPH**
 - **Service System Design MSc.**
 - **Lighting Design MSc.**
- No other comments for the rest of the programs.

Topic for the next meeting: AMR will remember to add the topic in the agenda.

5. Self-evaluation action plan

- **Medialogy B.Sc. and Medialogy M.Sc.**
- **Sound and Music Computing M.Sc.**
- **Service Systems Design M.Sc.**
- **Lighting Design M.Sc. (encl.)**

Recruitment process regarding attracting new students is ramping up quite significantly. Current PR initiatives are basically adds – the plan is to setup websites for each program. The department is in the process of hiring a person with communication skills to the campus in CPH. MGL has been part of many of our adds. And also our new student councilors will prepare PR material for the "studiestart". We will try to reach potential students though Facebook, Instagram, Twitter ect. No other news for this topic right now.

Topic for the next meeting: AMR will remember to add the topic in the agenda.

6. Semester group meeting minutes, Spring 2002

AAL

MED6A SGM3 – it looks quite positive, but two of the courses, the students have made complaints that the miniprojects takes too much time. CBM: We hope by the new study plan that we will minimize the miniprojects per semester.

MED10A SGM3 – Many groups use the online system Discord. It is not really in the hands of the study board. We have tried to promote the programs that are supported by AAU. It is of course important to not use other systems as they do not support GDPR related information. As supervisor you are not allowed to participate in online meetings with non-AAU supported systems. If the group has collaboration with the industry or NDA then the students should use the AAU supported systems as Skype, MS Teams and Zoom.



CPH

SSD8 SGM3 – no comments.

7. Supervisors confusing MED students with differing project focus priorities

CBM has received the attached document from two supervisors regarding supervision in different semesters. It seems that the students adapt the way a supervisor is handling a project and by that they are convinced how all projects are handled.

Some aspects of the document is how the world is, and other aspects is what should not be accepted. It is possible that this is the case in all programs. It could be the case as the students would like to please the supervisor to get the best grade possible.

We had a debate about this. Some supervisors advise the students to start the project by programming, and other supervisors advise the students to find a problem. This confuses the students. Especially during the Corona it has not been easy to do user testing. Some semesters can be more technical, which can influence how the project will start. It is also important that the focus is made from the beginning of the semester. Some students have experienced issues with the report expectations and content differences between censor, supervisor and previous supervisors. It is a problem that needs to be addressed before each semester every time.

Students should be aware that they will work with projects in their working life with different colleagues that will approach the projects in a different way. The expectations and requirements for supervision and projects will change for every semester. These expectations should be coordinated with the supervisors of each semester. This could start from approval of the project catalogue for each semester. The challenge is often to narrow the project proposals. The project proposals could be presented by video before semester start.

Regarding economy the government has made a cut down with 2% per year to the universities which over the years have resulted in much less hours for supervision and teaching activities.

At LID the program responsible informs the students about expectations at each semester. It is quite aligned with regards to the study. It is important that you have the correct supervision in the master level. We have a mentor agreement for young Ph.D.-students.

We had a debate about supervision and who are allowed to supervise students.

CBM: Thank you for this discussion it has been very valuable.

This topic will also be part of the next staff meetings in both AAL and CPH

8. Any other business

Next meeting in August will be online by MS Teams and it is expected that we will continue with this meeting form in the future. The study board approved that it is a good alternative and better than video conference meetings.

Question from MGH: Study start plans for the fall semester? The study secretaries and the coordinators etc. are working on planning the coming semester. Maybe ask your study secretary.



Actions:

Teacher of the year 2019-2020:

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SNE will make a new list like last year. SNE will send the list to AMR.
AMR will contact head of section in CPH.

Topics/actions to the next meeting agenda:

- Study plan revision
- Self-evaluation action plan