

# Gather HANDBOOK

Esbjerg  
2024



The Student handbook is made for you, as a new student at Aalborg University Esbjerg, to gain insight into your study start.

In the Student handbook, you can get information about different practical things, before your first day of study.

It is recommended that you spend some time reading the Student handbook, and if you have any further questions, you can write in our Facebook group **First Year Students 2024 - AAU Esbjerg** or write an email to the Student Counsellor, Heidi Abrahamsen or the study secretary Sara Lindberg.

Mail:

Heidi Abrahamsen, hvj@staff.aau.dk

Sara Lindberg, slh@staff.aau.dk

## The first month

At Aalborg university the first month is where you get to know your fellow students through various activities. This month will be filled with funny, exciting, and unforgettable moments, together with many new acquaintances.

One your first days, you will be assigned to a study group. You will remain in this study group for the first semester, where you are going to help each other throughout the courses and project work.

In the first semester, every study group will have a tutor, who will make sure that you and your study group will have a good start at first semester. They will also guide you in how to write a project and how to manage your daily tasks.

Do not hesitate to ask your tutor about anything... They're here to help!

If you are questioning whether it is important to participate in the many activities in the first month, the recommendation is yes. You should participate as much as possible.

Even though you have to study full time right from the start, there will still be room for you to participate in all the cool events that's planned for you!

In the coming months, there will be different events and we have collected some of them in this handbook. There will most likely be more to come.

Pay attention to upcoming events and take your entire study group, and all your new acquaintances with you.

## **Who helps me along the way?**

It is not only the tutors who will help you.

### **Study Secretary:**

Sara is the study secretary. She is the primary point of contact for navigating the administrative aspects of your academic journey, such as course registration, exams and handling essential paperwork.

If you have any inquiries related to your first semester – such as questions about textbooks, class schedules, or study-related activities – Sara is available to provide the answers. Her role is to ensure your transition into university life is as smooth as possible, helping you manage the practicalities so you can focus on your studies.

Remember, no question is too small or insignificant. If there's something you're unsure about, don't hesitate to reach out to Sara.

**Student counsellor:**

Heidi is the student counsellor, who is available to address both academic and personal concerns. She is the person you can approach to talk about your well-being, any uncertainties about your studies or the choices you can take during your educational journey.

Her role involves providing guidance, support and resources to help you during your time at the university. She can introduce you to a variety of study techniques and assisting you in enhancing your study skills.

Heidi can also help you with significant decisions such as changing your programme or selecting your Master's degree. If the dynamics of your group becomes challenging, she can work with you on improvement of the collaboration between group members.

Don't hesitate to reach out to her, whenever you need assistance.

# Study start program

## Pre-Arrival Webinars (Zoom)

**August 20 from 1.30-3 PM (CEST) and August 22 from 10-11.30.**

You only need to attend one of the events.

*Venue: Online (link will be shared)*

Learn what you need to be aware of upon arrival to Denmark and AAU, eg. how to find and use the doctors, how to register for a residence permit, how to register for a health insurance card and so much more important stuff. AAU Admissions Office and International Office will host this online session for international students starting 1 September 2024.

## Study start programme

### First day of study

August 28 at 9.00 in the cafeteria at Niels Bohrs vej 8

- Welcome in the Cafeteria with breakfast and meet your tutors
- Official welcome by Head of Campus Anders S. Kristensen
- Introduction to your study programme
- Guided tour on campus
- Introduction to IT-systems
- Talk: The transition to studying at university
- Closure and fun in the Student Cafe “Smuthullet”

August 29 at 10.00 in room C1.119

- Inspirational talk – Hear the tutors talk about their study start, get tips for study techniques and get the opportunity to ask them questions.
- Social event: Campus Escape. Help solve the mystery at campus with your fellow students

August 30 at 9.00 in the cafeteria

- Case competition day (also called Rocket Day). You will have to build the best rocket together with your study group. In this event you will get an insight to our study method PBL together with a lot of fun.

August 31

- City Walk and Picnic

September 2

- Semester Project start up (Find the room in your schedule)
- Talk: get a good start to group work
- Social event with your tutors

September 6

- Study Life Fair
- Beach day

September 13

- Sports day

September 20

- Board game night

## Education Esbjerg (E.1)

Education Esbjerg is an organization and initiative in Esbjerg, which aims to strengthen the educational environment in the city and attract more students. This is done by collaborating with local educational institutions, companies and the municipality to create an attractive educational city.

Education Esbjerg arranges more than 100 social and cultural events for students every year and organizes mentoring programmes and support in getting the first job after graduation.

You can find more information about E.1 here: <https://e1education.dk/>

## Smuthullet



Student bar for students, by students.

Visit us at our facebook page:

[https://www.facebook.com/smuthullet?locale=da\\_DK](https://www.facebook.com/smuthullet?locale=da_DK)

## The Student Society Esbjerg

The Student Society is the student organization at AAU Esbjerg and is run by volunteers. The association arranges various social events throughout the year to improve your life as a student.

## Nice to know

- We encourage everyone to become a member of this year's '**First Year Students**' Facebook group, you can ask any questions throughout the whole semester and get reminded about the upcoming events:

[https://www.facebook.com/groups/804948141667244?locale=da\\_DK](https://www.facebook.com/groups/804948141667244?locale=da_DK)

- You can find various **licenses** provided by AAU for software, such as *Office 365* or *Matlab*, using the link below. You can access the page after login in with your student account:

<https://www.its.aau.dk/vejledninger/vejledninger-for-studerende>

- Books for the different courses can be bought at sites such as [Factum Books](#) or **Saxo**. Factum have free delivery to the library at Campus, typical within 2 days. You can also save money by buying used books which are often posted on the information board in the corridor to B building.

**Elev og Studenterkooperativet** have published this complimentary booklet for Internationals to learn navigating living in Denmark. It answers a great deal of questions. Check it out - it might even be interesting for Danes!





Aalborg University has a lot to offer when it comes to student life. We have a vibrant study environment and active student associations, and there are many options for your leisure time — everything from fitness to Friday bars. On this webpage you can find information about what you need to know as a student and about your social life on campus and outside AAU.

Read more at [www.students.aau.dk](http://www.students.aau.dk) or [www.studerende.aau.dk](http://www.studerende.aau.dk)

## IT at Aalborg University Esbjerg

We have gathered useful IT related information for the new students at:



### AAU Mail

As a student, you will be assigned an AAU email, which will follow you throughout your studies at Aalborg University. Here you receive important information, so you should check this email daily. You can use webmail or set up mail on your phone or computer. Find instructions at the IT QR code above.

### WIFI

As a student, you must use the AAU-1x network, which you log into with your email address and password. See instructions in the link above.

## Moodle

At AAU, we use Moodle, where you, among other things can see your courses. You are pre-registered for your courses on the first semester.

Read more about Moodle at the IT QR code.

## Print and Copy

As a new student, you will be given 100 free units, and when these are used, you can buy more. Using your student card, you can copy or scan on AAU's printers. Printing is easiest if you have Follow-You installed on your computer. You can also use the webpage:

<https://www.en.its.aau.dk/instructions/printcopy>

Read more about this at the IT QR code.

## Apps

One of the most important apps for students is **AAU student**, which gives you an overview of your courses, locations, and calendar.

Find other AAU apps here: <https://www.en.its.aau.dk/app>

If you have any further questions, contact the IT department by their website, phone or visit their office.

<https://serviceportal.aau.dk/serviceportal>

Phone, 9940 2020

Location on Campus, F110

Find more interesting and fun events on our university's Facebook or Instagram – click or scan the QR codes below.



Your tutors have planned some events for your study group, which we hope everyone will enjoy. If you are looking for more fun activities to do in Esbjerg, talk to your tutor, they definitely have suggestions and most likely will want to tag along!