



Minutes of meeting (2023-07) in the Study Board of Build, Energy, Electronics and Mechanics in Esbjerg 11.10.2023

Present:

Matthias Mandø (MMA) (Chair), Daniel Ortiz Arroya (DOA), Jesper Liniger (JEL), Rokas Sukauskis, Mads Pagh Nielsen (MPN), Anette Larsen (ALL) (secretary)

Absent:

Visnu Ritesh Vijayakumaar Palanisamy, Basira Khaksar

Copy:

Sara Lindberg Hildebrandt, Britta M. Jensen, Anne Linde Poulsen, Pia Vestergaard Jensen, Christian Winther Dissing, Mads Pagh Nielsen, Tamas Kerekes, Gitte Hageman Christensen, Head of department, Rikke Steensbæk.

Minute taker: ALL

Agenda

1. Approval of agenda
2. Approval of minutes of meeting 20.09.2023
3. Follow-up from last meeting 20.09.2023
4. General announcements
5. Minutes of semester group meetings
6. Election to the study board, both VIP and students
7. Hearing about registration for exams. (Item added at meeting)
8. Items for next meeting's agenda
9. Exemptions:
 - General exemption to deregistration rules in connection with taking semesters again (follow-up after hearing before the summer holidays)
 - Exemption to the 24-month rule (all 1 and 2 semester exams must be passed within 24 months of study). Do we require documentation to grant this exemption?
10. AOB
 - Bullets for info screen
11. Approved exemptions and credit transfers
Students withdrawn from the university after STADS control

Minutes

1. Approval of agenda

A new item 7 is added: Hearing about registration for exams.
Otherwise approved.

2. Approval of minutes of meeting 20.09.2023

Minutes approved.

3. Follow-up from last meeting 20.09.2023

- Minor update of Realtime systems and graphic programming languages
Changes approved. ALL to inform TAK, GHC.



There has been a dialogue. Conclusion: we will keep it at 5 ECTS in Esbjerg and have a transition period, which means that Energy will have a larger project because it will be increased by 5 ECTS.

DOA is concerned about manning power as we do not want to do a programming course online.

- ChatGPT: we will not make an additional guide but include it in the information. MMA has talked to SPE. Conclusion: We will refer to upcoming AAU Micros about AI.
- Denmark's Survey of Studies (Danmarks studieundersøgelse 2023). This should be included in the semester group meetings. This has been sent to the study secretaries to include this as an item in semester group meetings (after 23.10.2023).
- Information about new master's degree, as the new master's degree will be delayed. MMA informs the 5 semester AIE students about the possibilities to do a Master at AAU Esbjerg at their first semester group meeting. MMA will contact the dean's office to hear about an update.
- Info screen bullets: MMA to prepare bullets this time. Should be included in the AOB from next meeting. MMA has made bullets that have been posted on the infoscreen.

4. General announcements

- **DSUR (okt, agenda)**
 - **Workgroup on recommendation for written exams in lieu of generative AI**
This is a big concern for the whole organisation.
- **DSUR (sep, minutes)**
 - **Taskforce on Master reform**
This work is just starting up and is not yet quite organised.
- **Discussion of English BSc's**
Please see below.
- **Prorektors studiemøde – not participated**
Neither MMA nor MPN participated.
- **Masters reform in Esbjerg – ongoing discussions**
The proposed Master's reform is about duplicating the two-year Master's where students will be working in a company while they also study. They will get a salary from the company, and the education will take 3-4 years.
As we discussed before, we have asked for input from specific companies. In Aalborg, the recruitment panel were not overly enthusiastic; there are concerns. E.g. a geographical challenge, if you work in Brande and study in Esbjerg/Aalborg. Also, why should they pay for even more education. The discussion at the university is thus focusing on how we can make this attractive for both students and companies.
The reform is expected to be fully implemented by 2030.
- **MMA and ALL on legal course**
MMA and ALL, together with Gitte and Tamas from Aalborg, have been on a legal course to help us write better exemptions and rejections. We must always refer to which laws/rules we are following and also include the practice of the study board.
Rokas proposes that we inform the students that if they are sick, they must go to the doctor, as documentation is an absolute requirement to get any exemptions.
However, this is already being done.
- **Electives have been approved (3rd semester)**
We were hoping to include Intrapreneurship, however, it turns out that this is only a summer course; it is therefore not possible to include.
- **Drop-out rates/August**
These figures are the same as last time. Our figures are green.
- **Disappointing Message from the Prodean**
Olav, our prodean is writing about our proposal to change all Esbjerg study programmes from Danish to English. He thanks us for our efforts in preparing a recommendation for a decision to



change the language, however, our prorektor has called for a “time out”, so this process will not be initiated now. This is disappointing for us and MPN is working hard to revoke this message.

- News from MPN and study board members
Nothing

5. Minutes of semester group meetings

EN1

- Everything seems ok.
- Comment about P0; previously there was a 5 ECTS project
- No action taken.

MA3

- Not satisfied/uncomprehending that the exam will be in English.
- MMA will talk to the new employee, Abhinav Kalathiparambil Abeendranath, who is moving from Aalborg to Esbjerg to find out whether he speaks Danish. The students know the terminology in Danish, not in English.
- Action point: MMA will clarify how we can do this.

MA5

- The course “Kontinuummekanik, Rumbjælker og Stabilitet”, Lars Pedersen / Christian Frier (video-link). Online teaching does not work very well compared to in person teaching. The teachers are competent, but it is not working.
- Questions about why MA5 is together with Building engineering in Aalborg and not Mechanical engineering. We cannot change that it is online, this is a department decision.
- We are revising the study curriculum, this course remains included and it has never had a bad reputation before.
- MMA suggest that we take this up next time we have a teacher distribution meeting; maybe the new teacher can do some of this.

AIE3

- One comment on math.
- Action point: MMA will talk to teacher.
- Comment on buying components: The current funding situation is setting back all groups, due to there being no funding, some groups have chosen to buy components out of their own pocket due to this inconvenience.
- Action point: MPN will talk to SPE to clarify where the problem lies.
- MPN stresses that the department is performing well and the financial problem is in the university, as the board has decided that we should have larger savings. Rector has decided we must put aside 60 million kroner over the coming years.
- MPN is hoping that this figure will be adjusted, however, that is a more political discussion.
- MMA add that if we don't find a solution fast, this issue will have to be included in our action plans – funds for student projects.
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AIE5

- Nothing to remark.

EN3

- Similar comments to AIE3 about Applied Engineering Mathematics.
- As stated above, MMA will talk to teacher.
- Rokas proposes that extra lectures be added, but that is not a possibility.
- Price increase in the canteen + fewer choices. There is no scale to weigh the food, in order to avoid paying too much.
- Britta have promised to talk to the canteen committee about a new scale. No other action.



OES, APEL / IRS3

- As with the other minutes, streaming is an issue. There is a general issue with the streaming of the lectures from Aalborg to Esbjerg and vice versa. This results in a lot of time wasted trying to fix the technical issues.
- It is difficult to address the problem because usually it is fixed after some time and it is a new problem every time.
- No action.

Control of Grid Connected Photovoltaic and Wind Turbine Systems

- Rokas says this has gone well.

PECT1

Nothing to remark.

6. Election to the study board, both VIP and students

Action points:

- VIP: DOA will make a list for VIP to be elected, consisting of DOA, JEL and MMA
- Students: Rokas will talk to Vishnu and make the list. Rokas will also try to recruit other students; will send mail from lists in Moodle.

7. Hearing regarding new rules about assessment at exams

New item to the agenda (please also see mail in beem-bilag)

- MMA goes through the mail.
- One clarifying question: only latest attempt is shown on the diploma.
- There are no comments to the actual hearing.

8. Items for next meeting's agenda

See action points below.

9. Exemptions: decision on general rule and one specific case

General exemption to deregistration rules in connection with taking semesters again (follow-up after hearing before the summer holidays)

The mail from before the summer holidays has been added to beem-bilag for your easy perusal.

MMA reiterates;

- A student wants to take 3rd and 4th semesters again; however, he has deregistered from the exams too late.
- The Energy studyboard has a general rule that automatically grants an exemption from the rules for course and exam registration if an individual study plan like this is made.
- All study board members present approve of this.
- Action point: ALL to update delegation instruction.

Exemption to the 24-month rule (all 1 and 2 semester exams must be passed within 24 months of study). Do we require documentation to grant this exemption?

- MMA called Christina Buhl at Uddannelsesjura (legal department), and she stated that we must have documentation; these are national rules.
- The student in question will therefore receive a rejection, however, we will inform him that he may supply us with documentation and we will look at the application again.

10. AOB

Bullets for info screen: please send to MMA if you have topics, you want included. There is nothing special this time.



11. Credits and exemptions

- Survey of list from WorkZone.
- Students withdrawn from the university after STADS control

Action points, incl. responsible people – Study board meeting 11.10.2023

MA3 – not satisfied that exam will be in English

- MMA will talk to Abhinav.

AIE3 – math and buying components

- MMA will talk to math teacher.
- Purchase of components. MPN will talk to SPE to clarify where the problem lies.

EN3 - math

- Similar comments to AIE3 about Applied Engineering Mathematics, as stated above, MMA will talk to teacher.

Changed practice regarding exemptions

- A general rule that automatically grants an exemption from the rules for course and exam registration if an individual study plan is made where the student takes same semesters again. ALL to update delegation instruction.