

**Minutes of meeting (2025-1) in the Study Board of  
Build, Energy, Electronics and Mechanics in Esbjerg  
16.12.2024**

*Present:*

Matthias Mandø (MMA) (Chair), Daniel Ortiz Arroya (DOA), Jesper Liniger (JEL), Visnu Ritesh Vijayakumaar Palanisamy, Mads Pagh Nielsen (MPN), Christian Winther Dissing (CWD), Anette Larsen (ALL) (secretary)

*Absent:*

Ulisse Valeriani, Jeppe Akash Bundsgaard Sørensen

*Copy:*

Sara Lindberg Hildebrandt, Charlotte Slot Lolk, Anne Linde Poulsen, Pia Vestergaard Jensen, Christian Winther Dissing, Mads Pagh Nielsen, Tamas Kerekes, Gitte Hageman Christensen, Head of Department, Rikke Steensbæk.

*Minute taker:* ALL

## Agenda

1. Appointment of study board, incl election of chairman and vice chairman
2. Approval of agenda
3. Follow up after last meeting (13.11.2024 and 16.12.2024)
4. Approval of minutes of meeting (16.12.2024)
5. General announcements
6. Feedback on wishes for the physical study environment – ENG
7. Teacher of the year
8. AOB
9. Credit transfer and exemptions (confidential)

## Minutes

### **0. Appointment of study board, incl election of chairman and vicechairman**

MMA is appointed as chairman; we will wait with the vice-chairman as Jeppe is not present.

### **1. Approval of agenda**

Agenda approved.

### **2. Approval of minutes of meeting**

Minutes approved without comments.

### **3. Follow up after last meeting (13.11.2024 and 16.12.2024)**

Most action points have been handled, as you will see, if you read the entire minutes.

Exam planning. We will coordinate with Anne, the study secretary and inform you accordingly.

Information points:

Only one semester group meeting. MMA has informed all coordinators so they can include this in their semester start. Also, he has asked them to make a small evaluation.

## Machine Learning and Condition Monitoring, exam results

It was previously decided that the SB would monitor the results in the course to see if new students who did not have an introduction course to artificial intelligence would have difficulties passing the course. The results from the ordinary exam is show below:

There are 19 students in total.

3 students = U (no show)

3 students = 00 (fail)

1 student = 02

2 students = 4

2 students = 7

5 students = 10

3 students = 12

Comments:

- Results does not raise particular concern. We will continue to monitor the re-exam results. No further action.

## 5. General announcements

- One student was offered extraordinary exam after an appeal.
  - Reason stated was that we used two examiners which was also involved in the course.
  - Our legal department will talk to the appeal panel and say that use of two examiners which are also teachers is by the book!
- Had a “crisis” meeting before Christmas with students regarding one course on BSc MT / BA. SB chair communicated with the course responsible and have heard of no further issues.
- One student had rejected an application for 4<sup>th</sup> attempt by the study board. The enrollment is terminated in medio February. *Follow-up: The decision was revoked by the study board after receipt of a third doctor's note. Please also see below, under Credit transfer and exemptions.*
- One student did not show up to CES and a 'reexam' was arranged prior to the exams. He handed in a project report but not a paper. 15 min prior to the exam, I allowed the exam to proceed with instruction that he would not be able to fulfil learning goal relating to scientific communication. (He passed.)
- **Paragraph 7.**
  - We are not allowed to have separate requirements for admission on the specializations in APEL and SEE.
  - That means students on TP and DS have legal requirement for both OES and FPS. Requirement for the directions have been drastically reduced.
  - Effects will be implemented for the 2025 uptake. Although we will not change the webpages before the application deadline 1 marts.
  - Background: Our legal department have found out that the way we have done it the last 30 years is illegal. The message is that we MUST implement changes.

Comments to paragraph 7:

- MPN – there will be harsher evaluation due to new restriction on the international uptake.
- MMA – we must have new rejection criteria, as it is not in anybody's interest to be admitted when you are not qualified. Any criteria must be objective.
- MPN – the new thing is that according to the law, if a student insists on entering a programme, they will have a right to enter.
- MMA – we must be very clear on the web page with an explanation about what is really needed.
- Cooperation agreements is moved to a new page: <https://www.studieservice.aau.dk/employability-portalen/projektsamarbejde#brug-af-virksomhedens-aftaleskabelon>
- Follow-up on student environment (see excel in next slide)
- Candidate reform was not as bad as expected. Awaiting instructions.

# Study Board of Build, Energy, Electronics and Mechanics in Esbjerg

- “Two of the good stuff” mail from Olav:
  - *In the bachelor's dimensioning for 2025 (a derivative effect of the master's reform), we are the only faculty largely exempt, as the ministry's calculation forecast is based on unemployment. So, it is now paying off that we have worked so hard to increase employment. We have done this in many different ways, especially by adapting the portfolio and by developing the education programs.*
  - *I received a nice text message from Thomas this morning. He had received praise from the board for our ability to reduce dropout rates and maintain them at a low level. I think what we are doing right is something quite simple. We simply make sure to always focus on the task and our young people. So the praise should also be passed on to, for example, the study secretary, semester coordinators, etc. You are welcome to mention this to them on occasion.*
- Report from the Censor Corps of MSc was gone through. We notice that THEY want to make guidelines for the roles of the censor and examiners.

## Comments:

- We do not understand their comments about role of examiner and censor, as there are clear rules.

## 6. Feedback on wishes for the physical study environment – ENG

Campus	Uddannelse	Semester	Studienævn	Udfordring/ønske	Status	Håndteres af	Tilbagemelding/kommentarfelt fra CAS/ITS	Prioritering hos CAS/ITS
Esbjerg	Kemi og bioteknologi		Kemi, Miljø og Bioteknologi	"Auditorium på aau Esbjerg er meget kold (17 -19 grader men føles som 16), og efter flere timer undervisning fryser man"	Frasorteret	Institut	<a href="#">Jf. proceduren skal studerende, undervisere og administrative medarbejdere rapportere mindre fejl og problemer med inventar eller indeklime til CAS via AAU Building Support appen eller hjemmesiden www.bs.aau.dk.</a> CAS har bedre forudsætninger for at kunne inspicere og håndtere indeklime-udfordringer når de indmeldes i situationen.	Frasorteret
Esbjerg	Kemi og bioteknologi		Kemi, Miljø og Bioteknologi	"C1.117 and other auditoriums in C1. It is unbearably cold."	Frasorteret	Institut	<a href="#">Jf. proceduren skal studerende, undervisere og administrative medarbejdere rapportere mindre fejl og problemer med inventar eller indeklime til CAS via AAU Building Support appen eller hjemmesiden www.bs.aau.dk.</a> CAS har bedre forudsætninger for at kunne inspicere og håndtere indeklime-udfordringer når de indmeldes i situationen.	Frasorteret
Esbjerg	Kemi og bioteknologi		Kemi, Miljø og Bioteknologi	"Better chairs in classrooms. Right now they are very uncomfortable and me and my fellow students have issues with backpain because of them."	Løst/imødekommet	CAS	Alle seminarrum på Campus Esbjerg har lige fået nye stole.	Løst
Esbjerg	Kemi og bioteknologi		Kemi, Miljø og Bioteknologi	"I don't find the chairs in the building B classrooms very comfortable. I find every area of uni only suited for study use, and not much for socializing purposes"	Løst/imødekommet	CAS	Ikke aktuelt længere, da bygningen er opsagt og stolene er udskiftede. Løst	Løst

- MMA goes through the slide.
- No further action.

## 7. Teacher of the year

Student members of the study board to select Teacher of the Year for the autumn semester. Nomination to be sent to Anette.

This nominee will compete with the Teacher of the Year for the spring semester for the title Teacher of the Year 2025.

# Study Board of Build, Energy, Electronics and Mechanics in Esbjerg



## 8. AOB

Nothing to discuss.

## 9. Credit transfer and exemptions (confidential)

- Discussion about application for exemption for fourth attempt.  
Application approved.
- Survey of list in WorkZone.

## Action points, incl. responsible people – Study board meeting 04.02.2025

- Item on the agenda: election of vice-chairman
- Teacher of the Year, autumn 2025 nomination by the student members of the study board