

Eventsupport – Order list		
Contact Person		
E-mail Address		
Phone Number		
Delivery Address		
Delivery Date and Time	Date:	Time:
Pick-Up Date and Time	Date:	Time:
ID-Number (booking request form)		
Note:		
Event Equipment - Item Category <i>OBS: Note: Not all equipment is available in every city</i>	Wish to order <i>(check)</i>	Total
Sound and Music		
Speakers on stands		
Speakers on stands with Bluetooth		
Microphone – handheld		
Microphone – wireless		
Furniture and Setup		
Café tables (high tables) Ø 80cm		
Folding tables (buffet tables) 180×80cm		
High chairs		
Blue cubes		
AV Equipment		
Projector		
Projector screen on stand		
Large screen (TV) 50"		
Large screen (TV) 49"		
Decoration and Theme Equipment		
Indoor flag on stand		
Telescopic flag		

Beach flag 4m with stand		
Beach flag 3m with stand or spike		
Red carpet		
Various rugs and floor coverings		
Glass vases		
Blue tablecloth for café tables		
Blue tablecloth for buffet tables		
Coat racks incl. hangers		
Electric		
Power boards		
Power strips / extension cords		
Cable reels		
Others / Assorted		
Coffee machine		
Thermos jugs		
A0 A-frames		
A1 A-frames		
Mobile notice boards (Copenhagen boards)		
Flipchart stand (whiteboard on tripod)		
Banner with AAU logo		
Carpet (6 colors)		
Zipper walls, 80cm		
Photo walls, 300cm		