



AALBORG UNIVERSITET

Study Board for
Chemistry and Bioscience

Minutes from Study Board meeting on Wednesday 12.02.2025 at 13.00 in Aalborg and Esbjerg

Present from Aalborg: Mads Koustrup Jørgensen (MKJ), Majken Pagter (MP), Lars Haastrup Pedersen (LHP), Anders Emuel Olsen (AEO), Nicklas Bjørnmose Dupont (NBD), Ejnar Bach Rasmussen (EBR)

Observers: Niels T Eriksen (NTE), Anne Sanggaard Sonne (ASO), Mads Hyldgaard Henningsen (MHH), Clara Victoria Raunholt Ehlert (CRE), Ida Gjerulff Thomsen (IGT),

Present from Esbjerg: Morten E. Simonsen (MES), Bilal Ahmad (BA),

Cancellation/not present: Simon Abildgaard Hansen (SAH), Martina Medini (MM),

Agenda:

1. Approval of the agenda
2. Approval of minutes from meeting 22.01.2025
3. Round of presentations by study board members
4. Constitution of the Study Board, including election of vice-chairman
5. General information
6. Student applications (confidential)
7. Discussion
8. Curricula
9. Quality assurance
10. Budget

1. Approval of the agenda

Action

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| Approved. Added item 6c, an urgent student application – sent by e-mail at the meeting. | |
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2. Approval of minutes from meeting 22.01.2025

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| Approved. | |
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3. Round of presentations by study board members

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| The participants presented themselves at the meeting. | |
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4. Constitution of the Study Board, including election of vice-chairman

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| <p>a) Constitution of the Study Board, including election of vice-chairman, appendix 25-008 LHP and NBD were re-elected as chairman and vice-chairman.</p> <p>b) Approval of guidelines for case processing in the Study Board, appendix 25-009 LHP: Review of guidelines for cases in the Study Board.</p> | |
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5. General information

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| <p>a) Guidance for study board members, appendix 25-010 LHP: Review of tasks in the Study Board. LHP will contact the Faculty Office to check if the overview is available in English – otherwise, if it can be translated.</p> | LHP |
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6. Student applications (confidential)

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| <p>a) List of application cases processed since the last Study Board meeting, appendix 25-011 LHP reviews the list of additions from the last Study Board meeting. LHP informs about a case regarding the upload of an incorrect exam paper, which was rejected because the student reported it too late.</p> <p>b) Application for 6th exam attempt, appendix 25-016 Exemption approved due to own documented illness.</p> <p>c) Application for 5th exam attempt, appendix sent by e-mail Exemption approved because the student only lacks one course module to complete his/her education.</p> | |
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7. Discussion

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| <p>a) The Bachelor's degree in sports (idræt) is put on hold, appendix 25-012 There may be some students who could be affected if they had planned to take sports as their minor subject (sidefag).</p> <p>b) The study board's recommendation for the use of AI, appendix 25-013 LHP will send the recommendations to all teachers at our department for information. NBD: suggested that we put it on the info screens and send it out to all students on Moodle. NTE: we can also put it on our website. LHP: the semester coordinators can send it to the students on Moodle for each semester. Noted.</p> | LHP |
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8. Curricula

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| <p>a) Information on corrections to the Bachelor of Engineering degree program in Aalborg (Diplomingeniøruddannelsen i Aalborg) The Study Board just received a few more comments and required changes from Educational Law and Secretariat (Uddannelsesjura). LHP informed about the status of these comments.</p> <p>b) Call for input from students for revision of the curriculum for the chemistry degree programs LHP would like representatives from both Aalborg and Esbjerg to help with input to the new curricula.</p> | |
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9. Quality assurance

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| <p>Semester evaluations F24:</p> <p>2nd semester bachelor, Aalborg, appendix 25-014</p> <p>Students are positive about the administrative groups, although they would like them to be even more diverse to ensure that they are not in the same group again with people from the 1st semester. Some of the comments from the survey should not be in the report to the Study Board (e.g., specific, personal comments). Noted.</p> <p>4th semester bachelor, Esbjerg, appendix 25-015</p> <p>Noted.</p> <p><u>Semester reports/steering group reports</u></p> <p>No reports at this meeting.</p> <p><u>Action plans for educational evaluation</u></p> | |
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10. Budget

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| <p>a) Study Board grants – nothing new LHP: the budget should be spent on activities, lectures and excursions that benefit as many students as possible.</p> | |
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AALBORG UNIVERSITET

Louise Kiilerich Pratas
Referent

*AI was used for translation of the minutes from Danish to English.