AALBORG UNIVERSITY

Study Board for Media Technology
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Chairman
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Minutes from Media Technology Study Board Meeting 2026.2
Tuesday, March 17th, 2026

Present members:
Claus B. Madsen (CBM)
David Meredith (DM)
Jesper Rindom Jensen (JRJ)
Ivan Nikolov (IN)
Ali Adjorlu (AA)
Nikolas Bostrup Kull (NBK)
Jonas Korsgaard Holst (JKH)
Emma Wilhjelm Hyldager (EWH)

Secretaries:
Anne-Marie Rasmussen (AMR)
Trine Dalsgaard (TD), secretary

Present observers:
Markus Löchtefeld (ML), observer, Head of Studies

Absent:
Georgios Triantafyllidis (GT)
David Korsgaard (DK)
Bianca Vizitiu (BV)
Serhat Ali Camur (SAC)
Nielda Fauerskov Jørgensen (NFJ), observer, study counselor AAL
Michael Madsen (MM), observer, study counselor AAL
Erika Brinck Nicolaisen (EBN), observer, study counselor CPH
Markus Engel Møller (MEM), observer, study counselor CPH

Agenda		**Enclosure**
1.	Approval of agenda and minutes from last meeting	2026-2-1
2.	Information from the Chairperson • Short briefing from the yearly quality assurance meeting	
3.	Information from the Vice Chairperson • Teacher of the year (2025/2026)	2026-2-2
4.	Status on the action plan from meeting no. 2026.1	2026-2-3
5.	Study plan revision • Artificial Intelligence Engineering, B.Eng • Medialogy BSc. • Medialogy MSc. • Service System Design MSc. • Lighting Design MSc.	
6.	EVU further education program • Signal processing for AI engineering (link: Signal Processing for AI Engineering)	2026-2-4
7.	Annual report: Censor corps "Diplomingeniøruddannelserne"	2026-2-5
8.	Discussion proposal from Carlos Diaz: • Ethical approval for research projects and student projects	2026-2-6
9.	Department PBL working group	2026-2-7
10.	Semester group meeting minutes, spring 2026 (***Please read the ones from your own campus***)	2026-2-8
11.	Any other business	
12.	Dispensations • Information from the Study Board secretariat • 0 cases (info via mail)	

1. Approval of agenda and minutes from the last meeting
Approval of agenda: Agenda approved.
Approval of minutes from the previous meeting: Minutes approved.

2. Information from the Chairperson
Short briefing from the yearly quality assurance meeting.

ML, CBM, TD etc. participated in a meeting in February going through the action plans for the different programs.
It is mainly about having "happy" students and looking into e.g. employability.
The study aims to investigate different key figures. Revision of the Medialogy study plan was on the agenda.
MED.x was a design initiative to improve many things – integration between different semesters.
Employability: Companies were invited to be present at the MED.x. There have been similar activities in CPH but aim to implement MED.x this year.
IN/Ali will have a meeting with Flemming (department employability consultant) this week. Collaboration with Kasper Rodil in AAL is also important to get some good ideas (pros and cons).
Flemming investigates what kind of projects that our students have and then try to contact companies within this field.
ML: Education evaluation – We are not very good at showing transparency regarding the survey results. We might need to address it a bit more explicitly.
CBM is coordinating two semesters and tries in the semester start to show the students what we have focused on and learned from the surveys. Will pass on the idea to other coordinators.

3. Information from the Vice Chairperson

The student representatives have elected JKH as Vice Chairperson. The Study Board congratulates JKH with the election.

Teacher of the year 2025/2026:
JHK informed us that the process of nominating the Teacher of the year has started. The poster is on Moodle for both AAL and CPH students. Deadline for nomination is April 14th. AMR will send out a reminder some days before. AMR and JKH will also make sure that the poster is placed strategically good places in the student areas in both AAL and CPH.
All student representatives of the Study Board will meet online on April 16th at 10.00 to elect the Teacher of the Year.

JKH informed about the award of DKK 25000,00 for the elected nomination in the department. It focuses on a teacher, a supervisor, or a project lecturer that has made an extraordinary effort.
At the same time there is an award for the best nomination from a student. The price for that is DKK 500,00 to a bookstore of own choosing.

Please spread the word about this process as we would like to have many nominations.

4. Status on the action plan from meeting no. 2026.1

Welcome to Study Board of Media Technology

- **Constitution of the new Study Board:**
  AMR will ask the student representatives to elect a Vice Chairperson.
  17.03.26: JKH was elected. **To be removed from the action plan.**

- **Expectations to the Study Board by CBM:**
  AMR will add new members to the old Moodle room.
  17.03.26. It is handled. **To be removed from the action plan.**

POSEO contracts, fall 2025

- CBM/AMR will agree on how to disseminate this information and maybe ask the coordinators to communicate with the employability ambassador to "spread" the locations and have less students in the labs at AAU.
  18.11.25: In the early part of the spring, we will send out this information to the 8th semester students through the 8th semester coordinators. Student representatives in the Study Board can also spread this information if needed.
  05.02.26: We should send the documents to the new study members. There will soon be meeting with MED8 students regarding Internship.
  17.03.26: AMR will set up a meeting with CBM to close this case. **Remains in the action plan.**

- IN: The status document regarding employment overview that we have received from Flemming could also be important for the students.
  11.12.25: Nothing new.
  05.02.26: Same as above.
  17.03.26: AMR will set up a meeting with CBM to close this case. **Remains in the action plan.**

Semester evaluation meeting minutes, fall 2025

- MED7A SEM3: CBM will inform the study administrative coordinators and the semester coordinators to have focus of the rooms in the scheduling regarding hybrid courses.
  17.03.26: IN: We need to specify dates in the fall 2026 for the study administrative coordinator/scheduling. It can be a bit early, but we need to do it soon. IN will prepare a meeting with CBM soon. **Remains in the action plan**.

- MED7C SEM3: IN will contact the student (see the name in minutes) to hear what the problem was, specifically regarding admission requirements at Software engineering.
  17.03.26: IN tried to find the student, but he did not reply. **Remains in the action plan**.

  It should be possible to add *Software Engineering* to the admission requirements of the study plans for Medialogy MSc. AAL/CPH. CBM will contact Computer Science to hear if they agree. **Added to the action plan.**

Dispensations

AMR will contact the students for additional documentation regarding special needs.
17.03.26: Both students came up with medical documents and were granted a 4th exam attempt.
To be removed from the action plan.

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5. Study plan revision

- **Artificial Intelligence Engineering, B.Eng**
- **Medialogy BSc. and Medialogy, MSc. AAL**
- **Medialogy BSc. and Medialogy, MSc. CPH**
- **Service System Design, MSc.**
- **Lighting Design, MSc.**

Medialogy BSc and MSc. have been running in their current form for several years, and the time has come to review and update them. It is going to be a comprehensive and time-consuming process.

CBM: A meeting was held with a large group of staff who came up with a lot of good and valuable ideas. Going forward, we will continue to develop improvements and work on study plan revisions based on these inputs.

6. EVU further education program

- Signal processing for AI engineering

ML: It is a continuing education (after the master program) where we offer this course. It will be for people working in a company who would like to get extra knowledge. It was created by Cumhur in CPH. In this course it will be 4 days plus assignments of approximately 2 weeks work time.

We had a debate about who could sign up for this.

7. Annual report: Censor corp "Diplomingeniøruddannelserne"

We reviewed a report from the "Diplomingeniøruddannelsernes" censor corps. In our Study Board this corps is responsible for our DAKI program.

Some of the topics in the report are highlighted here:
Potential new grade scale, too many ad hoc appointments and AI.

We had a debate about the role of an external censor. He/She is not an examiner but serves as the quality check ensuring that the exam is conducted correctly.

8. Discussion proposal from Carlos Diaz

- Ethical approval for research projects and student projects

We will summon Carlos to the next meeting to hear his idea behind the proposal.

Action: AMR will invite Carlos to the next Study Board meeting.

9. Department PBL working group

CBM presented the document. There were some questions regarding who would participate and who would handle this.

ML: The group will be facilitated by the Architecture and Design group, but all are welcome to participate in the work. For the students it will be behind the scenes. For the staff/teachers it will be the tools to handle the PBL work. The focus is to get the students to be more creative together and perhaps investigate why they chose what they did.

10. Semester group meeting minutes, spring 2026

AAL

DAKI2 SGM1	Nothing
MED2A SGM1	Nothing
MED6A SGM1	AI programming is mentioned in the minutes. CBM informed that it was debated in the lecture room to specify what is going on.

CPH

MED8C SGM1	In the top of the minutes it was only mentioned group no's, not the names of the members. ML: It is important that we can follow up on critical issues. The student represents the whole group.
Action:	CBM noted that names need to be at the top of the minutes. CBM will inform the coordinator to ensure this is followed in the future. The issue with the missing room area has been solved.

11. Any other business

JKH: At the last meeting we discussed creating a flyer for the students to inform them about the Study Board. We also talked about presenting the Study Board at the different semesters, physically.
In addition, we discussed holding meetings with the students on the Study Board; TD and AMR had already invited them shortly before the semester started in February.
ML also mentioned the idea of holding pre-meetings for the students.

Action: The student members of the Study Board will meet before the next Study Board meeting and discuss their priorities.

12. Dispensations

- **Information from the Study Board secretariat**
- **0 Cases (closed point)**

Nothing

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Actions:

POSEO contracts, fall 2025

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Discussion proposal from Carlos Diaz

- Ethical approval for research projects and student projects

AMR will invite Carlos to the next Study Board meeting.

Semester group meeting minutes, spring 2026
MED8C – SGM1:
CBM noted that names need to be at the top of the minutes. CBM will inform the coordinator to ensure this is followed in the future.

Any other business:
The student members of the Study Board will meet before the next Study Board meeting and discuss their priorities.

Topics/actions to the next meeting agenda:

- Study plan revision
- Dispensations (last topic in the agenda)
- Student exchange agreements available for MTSB students
- MSN Creative communication team.
- Exam format debate (written and oral, with or without aids, air blocked computers and computer rooms.)