



AALBORG UNIVERSITET

Privacy notice

HOW WE PROCESS YOUR PERSONAL DATA

WE ARE THE DATA CONTROLLER

Aalborg University
Fredrik Bajers Vej 7K
DK-9220 Aalborg
CVR no. 2910238

THE PURPOSE OF PROCESSING YOUR PERSONAL DATA

AAU processes your personal information for administration purposes in connection with registration of participation in the EU Presidency conference, to register your participation and to manage and carry out the event.

WE PROCESS THE FOLLOWING PERSONAL DATA:

☒ General personal data (see Article 6(1) (a))

(This includes your name, e-mail, telephone number, address, date of birth, photo, ID-number (national ID or press ID), expiration date for ID, flight information, employer, position, food preferences as well as other necessary information for the specific meeting or accommodation e.g. debit card or name of relatives.)

☒ Sensitive personal data (see Article 9(2) (a))

(If you choose to inform us: disabilities or health issues which should be taken into consideration during the event)

HOW WE STORE YOUR DATA

We store your personal data securely and confidentially in accordance with applicable information security regulations.

We use vendors of IT-systems such as Microsoft for the processing and storage of personal data at AAU. We have entered into data processing agreements with the vendors. This means, among other things, that the vendors are subject to direct instructions from AAU on how to process personal data, confidentiality and compliance with the data protection rules.

We store your personal data for as long as necessary to fulfil the purpose and in accordance with the applicable legislation. We then erase, anonymise or archive (in accordance with the Danish Archives Act) your personal data.

Archiving your personal data under the Danish Archives Act means that AAU, as a public authority, may in some cases be obliged to file and/or submit the information to the Danish National Archives. When the information is submitted to the Danish National Archives, the archiving rules of the Danish Archives Act apply. Among other things, this means that future disclosure of personal data requires permission from the Danish Data Protection Agency.

DISCLOSURE TO THIRD PARTIES INSIDE THE EU

We do not disclose your personal information to third parties within the EU.



AALBORG UNIVERSITET

DISCLOSURE TO THIRD PARTIES OUTSIDE THE EU

We do not disclose your personal data to third parties outside the EU.

YOUR RIGHTS

When we process your personal data, you have several rights under the General Data Protection Regulation. For example, you have a right to erasure and a right to data portability.

In certain cases, you have a right of access, a right to rectification, a right to restriction of processing and a right to object to our processing of the personal data in question.

You can read more about your rights in our privacy policy, which you will find here: <https://www.aau.dk/om-cookies/>.

AAU'S DATA PROTECTION OFFICER

If you have general questions about your rights, you can contact our Data Protection Officer Niels Vase at dpo@aau.dk

DO YOU WANT TO COMPLAIN?

We must and will always comply with the rules. If you believe that we do not meet our responsibility or that we do not process your data according to the rules, you may lodge a complaint with the Danish Data Protection Agency at dt@datatilsynet.dk.

However, we encourage you to contact us at cerra@id.aau.dk, as we want to do our utmost to accommodate your complaint.