



AALBORG UNIVERSITET

Study Board for
Chemistry and Bioscience

Minutes from Study Board meeting on Wednesday 15.04.26 at 13.00 in Aalborg and Esbjerg

Present from Aalborg: Lars Haastrup Pedersen (LHP), Nicklas Bjørnmose Dupont (NBD), Mikkel Aaholm Bennet-
sen (MAB), Marcus Juul Skovmose (MJS), Mads Koustrup Jørgensen (MKJ),

Observers: Niels T Eriksen (NTE), Clara Victoria Raunholt Ehlert (CRE), Anders Olsen (AOL) (attended under item
3a)

Present from Esbjerg: Morten E. Simonsen (MES), Jonas Bjerring Christensen (JBC),

Cancellation/not present: Majken Pagter (MP), Ida Gjerulff Thomsen (IGT) (observer),

Agenda:

1. Approval of the agenda
2. Approval of minutes from meeting 11.03.2026
3. Discussion
4. Student applications (confidential)
5. General information
6. Curricula
7. Quality assurance
8. Budget
9. Any other business

1. Approval of the agenda

Action

Approved. Item 4g is moved up and renumbered as item 4b. The subsequent items are renumbered accordingly.	
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2. Approval of minutes from meeting 11.03.2026

Approved.	
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3. Discussion

a) Review of project catalogues, 4th semester Bachelor's programmes, Aalborg: Project Catalogue for Chemistry and Chemical Engineering, appendix 26-046 Project Catalogue for Biology and Environmental Science, appendix 26-047 Project Catalogue for Biotechnology, appendix 26-048	
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Links to study regulations / learning objectives:

Biology – elective option:

<https://studieordninger.aau.dk/2026/56/6415>

Environmental Science – elective option:

<https://studieordninger.aau.dk/2026/56/6582>

Biotechnology:

<https://moduler.aau.dk/course/2025-2026/K-BIO-B4-29B?lang=da-DK>

Chemistry:

<https://moduler.aau.dk/course/2025-2026/K-KEM-B4-32B?lang=da-DK>

Chemical Engineering:

<https://moduler.aau.dk/course/2025-2026/K-KEM-B4-32B?lang=da-DK>

AOL: We have competent supervisors and a supervisory staff with many years of experience in project supervision at 4th semester level; therefore, there has not been a strong need to follow up on whether the learning objectives are being met.

LHP: It is necessary that students are made aware from the beginning of the semester that it is their own responsibility to ensure that the project meets the learning objectives.

MAB: Students may have an expectation that when choosing a project module, it will automatically comply with the learning objectives.

NTE: In principle, the project proposal can meet the learning objectives; however, the project may be steered in different directions by the students.

JBC: Is aware of a supervisor who has drawn a group's attention to the fact that their project was moving in the wrong direction in relation to the learning objectives.

NTE: There should be an awareness of the learning objectives from the very beginning of the semester, where the supervisor discusses them with the group. Even if the project fulfils the learning objectives, the supervisor should still emphasise their importance.

NBD: It could be beneficial for the supervisor to ask the group how the different elements of the project align with the learning objectives.

AOL: Considers the framework of the 4th semester to be fairly broad, making it difficult not to meet the learning objectives.

LHP: It is a good idea for the supervisor to begin by explicitly addressing the learning objectives at the first supervisory meeting with the group.

NTE: An alignment of expectations with the supervisor regarding what the project is intended to achieve.

LHP: With regard to the availability of equipment, this should be part of the expectation alignment. For Master's students, the equipment expected to be used in the project is specified.

AOL: There have been issues with access to laboratories. Some students require access to several different laboratories.



<p>b) Technical aids for written examinations, appendix 26-041</p> <p>LHP: Would like to revisit the examination guidelines concerning permitted aids for our written examinations. There are students who, in addition to the permitted aids, have been granted dispensation for additional or alternative aids.</p> <p>NTE: Would like to be informed if the overview is updated and for the date of the update to be included.</p> <p>LKII: Students may only use one screen during examinations, as <i>Observer</i> can only monitor a single screen.</p> <p>JBC: At the Study Board of Energy, there are examinations that last 4 hours plus 15 minutes for submission.</p> <p>LHP: In our case, submission must take place within the 4-hour duration of the examination.</p> <p>MES: The rules are not the same for students from two different study boards, even though it is the same examination/module.</p> <p>CRE: It is important that this does not become a question of students' financial means, for example if a drawing tablet is required in order to sit the examination. Lecturers should guide students on which software programmes can be used for drawing, including options without a licence.</p> <p>MAB: It would be a good idea if the university could pay for a licence for students for, for example, a drawing programme that students can use in connection with a module.</p> <p>LHP: Lecturers should clarify which software can/must be used – and which can also be used in the examination. Students should have the opportunity to use permitted software as part of the teaching during the course.</p> <p>CRE: A lecture could be incorporated into the relevant course modules where a programme is introduced to those who need it.</p>	<p>LKII</p>
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4. Student applications (confidential)

<p>a) List of application cases processed since the last Study Board meeting, appendix 26-035</p> <p>LHP: Presented the cases processed since the last Study Board meeting. Noted.</p> <p>b) Application for dispensation for a 5th examination attempt, appendix 26-045</p> <p>The Study Board grants dispensation on the grounds of the applicant's own documented illness.</p> <p>c) Reconsideration of an application for dispensation for a 5th examination attempt, appendix 26-036</p> <p>The Study Board finds that there is no documentation of exceptional circumstances. The Study Board upholds the rejection.</p>	
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<p>d) Application for dispensation for a 4th examination attempt, appendix 26-037 The Study Board finds that there is no documentation of exceptional circumstances. The Study Board rejects the application.</p> <p>e) Application for dispensation from the 24-month rule, appendix 26-038 The Study Board finds that there is no documentation of exceptional circumstances. The Study Board rejects the application.</p> <p>f) Application for dispensation for a 4th examination attempt, appendix 26-039 The Study Board finds that there is no documentation of exceptional circumstances. The Study Board rejects the application.</p> <p>g) Application for dispensation from the 24-month rule, appendix 26-040 The Study Board finds that there is no documentation of exceptional circumstances. The Study Board rejects the application.</p>	
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5. General information

<p>a) New templates for Moodle course layout New templates for the course layout in Moodle will be introduced from autumn 2026. This will not result in any major changes for the students. NBD: Asked whether the layout will be the same for all modules, so that all Moodle pages will be standardised. LHP: Noted that an individual layout may be an advantage in cases where it aligns better with a specific course or another type of study activity.</p>	
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6. Curricula

No items on the agenda.	
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7. Quality assurance

No items on the agenda.	
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8. Budget

<p>a) Study Board grants – updated, appendix 26-042 LHP: The Study Board prioritises activities that benefit a large number of students. In addition, financial support of up to DKK 1,000 may be granted to</p>	
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<p>individual students to cover transport expenses in connection with study-relevant activities.</p> <p>JBC: Noted that the opportunity to apply for funding for study activities is not widely known among students in Esbjerg. This should be communicated in connection with the first semester / to new students.</p> <p>LKII: Will raise the matter at the next study administration meeting with the study secretaries in Esbjerg.</p>	LKII
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9. Any other business

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Louise Kiilerich Pratas
Referent

*AI was used for translation of the minutes from Danish to English.