



AALBORG UNIVERSITET

Study Board for
Chemistry and Bioscience

Minutes from Study Board meeting on Wednesday 12.03.2025 at 13.00 in Aalborg and Esbjerg

Present from Aalborg: Mads Koustrup Jørgensen (MKJ), Majken Pagter (MP), Lars Haastrup Pedersen (LHP), Anders Emuel Olsen (AEO), Nicklas Bjørnmose Dupont (NBD), Ejnar Bach Rasmussen (EBR)

Observers: Anne Sanggaard Sonne (ASO), Clara Victoria Raunholt Ehlert (CRE), Ida Gjerulff Thomsen (IGT), Olav Geil (OGE), Troels Frøkjær Christensen (TFC), Steffen Mariager Jensen (SMJ)

Present from Esbjerg: Morten E. Simonsen (MES),

Cancellation/not present: Mads Hyldgaard Henningsen (MHH), Bilal Ahmad (BA), Niels T Eriksen (NTE),

Agenda:

1. Approval of the agenda
2. Approval of minutes from meeting 12.02.2025
3. Student applications (confidential)
4. General information
5. Discussion
6. Curricula
7. Quality assurance
8. Budget
9. Any other business

1. Approval of the agenda

Action

Approved.	
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2. Approval of minutes from meeting 12.02.2025

Approved. Follow-up on points from the last meeting: LHP: Regarding guidance for study board members in English. Awaiting response from the faculty at the moment. Guidance regarding AI is now available on Moodle for all semesters.	
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3. Student applications (confidential)

<p>a) List of application cases processed since the last Study Board meeting, appendix 25-019 LHP reviews decisions since the last meeting. Noted.</p> <p>b) Application for 6th exam attempt, appendix 25-020 Approved exemption due to own documented illness.</p> <p>c) Application for 4th exam attempt and the 24 month rule, appendix 25-021 Rejection of exemption. It is assessed that there are no unusual circumstances that could be documented.</p>	
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4. General information

No items on the agenda.	
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5. Discussion

<p>a) Initiation of the process regarding the nomination of Teacher of the Year NBD: We are in progress. You have discussed how we will proceed. Last year, we sent out through the student association's social media and via Moodle to the students – we will do something similar this year, as it worked well last year. There must be a decision before the SN meeting in May. The winner will be invited to the graduation ceremony in June.</p> <p>b) Suggestions for speakers at the graduation ceremony on June 30, 2025 Proposal that a graduating student could also give a speech at the graduation ceremony. Both in Aalborg and Esbjerg. AEO and NBD will write to the study secretaries to ask our graduates if they would like to give a speech at the graduation ceremony. Additionally, it could be a former student who is now in the workforce, who might be interested in giving a speech. Various possible candidates are being discussed. LHP: We would like to have two speakers, one graduate and one former student.</p> <p>c) Exam schedule for Esbjerg for approval, F25, appendix 25-022 MES: has a comment regarding the lack of reviewers for the written exams. We are waiting for the study secretaries in ESB to update the exam schedule. It is a short period to hold the project exams, but the study secretaries believe it is possible. Approved – reviewers must be added to the written exams.</p> <p>d) At 15.30-16.00, Information about the master's reform by the vice-dean for education, Olav Geil</p>	
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Olav Geil talked about the plans for the new candidate reform as it currently stands.	
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6. Curricula

a) Status on the revision of the curricula for Chemistry and in Esbjerg	
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LHP: Three meetings are planned in both AAL and ESB regarding the revision of the study programs.

There is increased focus on opportunities for joint classes and project collaboration, for example with Energy in ESB.

If there are many elective courses, it poses challenges for scheduling, and we cannot guarantee that there will be no overlap in the schedule.

It might be possible to create recommended "packages" of electives, but it will still be possible to combine electives in other ways.

We are considering changing the name of the study program to "Chemistry and Technology" – we are awaiting approval.

7. Quality assurance

Steffen Mariager Jensen (SMJ) participated under item 7:	
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Revised plan for the evaluation of study activities, appendix 25-023

LHP: It's about our evaluation reports, so we can improve our teaching, etc.

SMJ: We are particularly focused on feedback to the students, currently only via our website.

LHP: The website is not updated.

LKII: Updates must be sent to central communication at AAU so they can update the website.

SMJ: We need something concrete regarding what needs to be updated, which we can forward.

NBD: Who is responsible for physical conditions/challenges in our buildings? It seems there are some issues that fall between two stools. For example, temperature changes, CAS believes it is the institute's responsibility to change it, the institute believes it is CAS's responsibility to fix it.

LHP: Please review the document again and comment if there is anything that should be changed.

Proposals for changes to questions in Survey Exact

Specific proposals for changes to the template were discussed.

LHP: For example, we could look at shortening some of the template.

SMJ: Notes down the various proposals for changes.

Revised questions for semester, project, course, and study environment evaluation, appendix 25-024

The various proposals for changes were discussed.



<p>Proposals for changes to the template for the semester evaluation report Draft of the new template, appendix 25-025</p> <p>Semester minutes/steering group minutes Steering group minutes 1st meeting, 2nd semester Aalborg, appendix 25-026</p> <p>Action plans for education evaluation No items on the agenda.</p>	
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8. Budget

<p>a) Study Board grants Budget for the Study Board 2025, appendix 25-027</p>	
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Louise Kiilerich Pratas
Referent

*AI was used for translation of the minutes from Danish to English.