

Minutes from TB Study Board meeting

Date:	28-09-2023	Time:	12.30 – 15.00
Place:	AAL: RDB14 4.307 / KBH: ACM15 2.1.023 / Online via Teams		
Minute taker:	Study team coordinator Jan Svendsen		

Name	Role	Attendance
Study Board Members		
Maj-Britt Quitzau (MBQ)	Study Board Chair	Present
Lars Botin (LB)	Programme coordinator TAN CPH	Present
Maurizio Teli (MT)	Programme coordinator TAN AAL	Present online
Andrés F. Valderrama Pineda (AVP)	Programme coordinator SD	Present
Signe Pedersen (SP)/Søsser Brodersen (SB)	Programme coordinator BD	Present
Mette Simonsen Abildgaard (MSA)	Rep. Department of Culture and Learning (CPH)	Present
Maja E. Hultberg Rasmussen (MHR)	Student rep. TAN AAL	Present
Mathilde Eie Nielsen (MEN)	Student rep. BD/SD	Absent
Martin Lunding Bentgtsen (MLB)	Student rep. TAN AAL	Present
Sophie Skotte Worm (SSW)	Student rep. BD/SD	
Agnete Lund Freudendal-Pedersen (AFP)	Student rep. TAN CPH	Present online
Sebastian Husted Petersen (SHP)	Student rep. TAN CPH	Absent (represented by mandate)
Observers		
Janni Rise Frellsen (JRF)	Study board secretary	Absent
Mariann Dam Lerkenfelt	Study secretary and study board minute taker	Absent
Hannibal Holm Johansen (HHJ)	Observer (student study councilor BD/SD)	Present
Nicco Olaybal Graulund-Jørgens (NOGJ)	Observer (student study councilor TAN CPH)	Present
Kristina Contaoui Nielsen (KCN)	Observer (student study councilor TAN AAL)	Present
Astrid Oberborbeck Andersen (AOA)	Rep. Department of Culture and Learning (AAL)	Present online
Guests		

Abbreviations:

- TB-SN: Study Board for Techno-Anthropology and Sustainable Design
- BD: Bachelor in Sustainable Design (Bæredygtigt Design)
- SD: Master in Sustainable Design
- TAN: Bachelor & Master in Techno-Anthropology (Teknoantropologi)
- BDx/SDx/TANx: Semester within the named study programme (e.g., BD2 is the second semester of the bachelor of Sustainable Design)
- AAL: Aalborg campus
- CPH: Copenhagen campus
- PK: Programme Coordinator (responsible for teaching programme)

Follow-up for Mariann, Janni and Maj-Britt

Follow-up for others

Headings marked with **bold** are quality items, and main conclusions in the summaries.

AGENDA

1. Approval of agenda and meeting minutes from last meeting
2. Information from Study Board Chair, Secretary and others
 - a. Resources for BD/SD materials on workshop budget
 - b. Budget 2024 suggestions: TAN9 Sustainable Development Lab + TAN3/TAN5 collaborations (from vice dean)
 - c. Internal dialogue started regarding TAN CPH closure and how to handle delayed students.
 - d. Information about student reasons for termination of enrolment
 - e. News from Program Coordinators
 - f. News from Student Study Councilors
 - g. News from Student representatives
3. Follow-up status
4. TAN MSc revision (small)
5. Self-evaluation action plan – status quarter 3
6. Integration of Generative AI
7. Guidelines for special exam conditions
8. Improve student awareness about the study activity model
9. Delayed students
10. Drop-out status
11. Study environment
12. Inventory check
13. Election for study board for 2024
14. Any other business

MINUTES

1. Approval of agenda and meeting minutes from last meeting

Timeframe:	12.30 – 12.35	Responsible:	MBQ/JRF
Presentation:	<i>Approval of the agenda and statement of the board's decision-making competence with regards to attendance and mandates for this meeting. Approval of the minutes from the last meeting.</i>		
Appendix	Appendix 1 - Minutes from TB-SN meeting August 2023		
Quality assurance:	Legal formality		
Conclusion:	The study board was competent to make decisions, as enough members were present or represented by mandates. The minutes from the August meeting and the meeting agenda were approved.		

2. Information from Study Board Chair, Secretary and others

Timeframe:	12.35 – 12.45	Responsible:	MBQ/JRF
Presentation:	<ol style="list-style-type: none">a. Resources for BD/SD materials on workshop budgetb. Budget 2024 suggestions: TAN9 Sustainable Development Lab + TAN3/TAN5 collaborations (from prodean)c. Internal dialogue started regarding TAN CPH closure and how to handle delayed students.d. Information about student reasons for termination of enrolmente. News from Program Coordinatorsf. News from Student Study Councilors		

g. News from Student representatives

Appendix

Appendix 2 – information about student reasons for termination of enrolment at PLAN study programmes

Quality assurance:

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Discussion:

a. Resources for BD/SD materials on workshop budget

MBQ informed that an agreement was made with SB that resources for BD/SD materials for students will be included on the workshop budget. SB is heading the workshop and will in 2024 delegate resources for this within the budget. This implies that in the future, the funding from the Study Board can mainly cover excursions and the like.

b. Budget 2024 suggestions

MBQ informed that the TB-SN budget will remain at same level in 2024 as in 2023.

TB-SN has two pilot projects in the IASPBL SSH-STEM project, which we have been informed should get extra funds for the necessary resources. One project is about establishing a Sustainable Development Lab on TAN9 in collaboration with Information Studies. Tom Børsen and Maurizio from TAPAR section are involved together with MBQ. The other project is about establishing a collaboration between TAN3, TAN4 and TAN5 students with BEM3 and SUND4 and SUND5 in Aalborg, where the student cohort is small. This collaboration has so far not been successful, but MBQ is having a dialogue with Jeppe Eriksen about the coming TAN4 semester. MBQ has advanced a request for these resources to the Prodean and our Head of studies.

c. Internal dialogue started regarding TAN CPH closure and how to handle delayed students.

JRF/MBQ have been talking with Head of Studies about how delayed students at TAN CPH are handled and taken care of in the future. MBQ has also written an e-mail to Head of Department Anne Merrild about the issue.

d. Information about student reasons for termination of enrolment

MBQ informed about student reasons for termination of enrolment and pointed out that this was information that one could look into, but the issue was mainly for the programme coordinators

e. News from Programme Coordinators

None.

f. News from Student Study Councilors

KCN has seen the registration for Studiepraktik in Aalborg. Right now only 3 persons have signed up for TAN. It is a little bit better than last year, but a very low number compared with earlier years.

KCN has been at Campus Copenhagen this week and among other things met with the other student counsellors – a very good experience to meet these in person.

g. News from Student representatives

None.

h. (extra added point) – The Reform of Candidate (Kandidatreformen) MBQ and Poul Alberg Østergaard (Study Board Chair for Study Board for Planning and Surveying) have had a dialogue with Head of Studies following a request from Ministry of Higher Education and Science regarding length of our candidates in the future. The answer on this question which is returned is that none of the candidate programmes within TB-SN should be shortened or converted.

Conclusion: Only information points.

3. Follow-up status

Timeframe: 12.45 – 12.50 **Responsible:** MBQ/JRF

Presentation: *Status on the most important items on the action list in order to ensure that we follow up on items from former TB-SN meetings. The list helps to ensure that all actions from the meetings are executed. At each meeting, the main deliverables and updates are outlined in the appendix. Study board members are asked to review the list and point out if there are remarks about lacking items or concerns about the lack of follow-up. The action list is inserted at the end of minutes from each TB-SN meeting.*

Appendix Appendix 3 - Updated action list.

Quality assurance: Follow-up and execution of decisions and items

Discussion: MBQ informed that a lot of things have been done since last time. MBQ and JRF will continue to focus on the issues in the list and follow up. Student assistant Ida in the secretary will help with some of the issues.

Conclusion: Follow-up is in progress.

4. TAN MSc revision (small)

Timeframe: 12.50 – 13.10 **Responsible:** MBQ

Presentation: *Programme coordinators and teachers have had a meeting discussing a minor TAN BSc and MSc revision. It is mainly a revision of TAN5, where different aspects are followed up from the last revision. There has also been some desires to make some general changes at TAN9. The Study Board is presented with current drafts for the revision process in order to discuss and approve. We will try to handle the internal 'hearing' before the TB-SN meeting, but otherwise, a final approval may be given at the meeting in October. We need to consider whether the TAN BSc revisions should be carried out in CPH due to closure. It's the last year group that have started now, so it would not make sense to develop a new curriculum for CPH, but we may seek an exemption for moving all the students in CPH to the revised curriculum.*

Appendix Appendix 4 – Revised curriculum for TAN BSc & TAN MSc respectively – both modules and paragraphs with track changes.

Quality assurance: Quality area 2

Discussion:

BSc: The Study Board approves the current draft for the bachelor. There was a small disagreement in the discussion of the three 3 project choices at TAN5, since it had been suggested to cut down to 2 project electives. The pros and cons were discussed at the meeting. Both some of the students and teachers expressed that it would be more clear with 3 electives and that it did not create confusion. In terms of the issue with difficult administration, it was agreed that we would commit to handle that behind the scenes. It was decided to ensure a good internal dialogue between TAN and Culture and Learning regarding the practical part of the semester coordination, when distributing the electives. It was also suggested that the electives and their respective aims were better explained in both the semester description and election procedure.

It was discussed if the revised curriculum should take effect for all students or only the first semesters. This will be further discussed between MBQ, JRF and Jeppe Eriksen, who is coordinating the semester.

MSc:

The Study Board approves the current draft of the MSc. The students raised the issue of why attention had not been given to revise the TAN9 course module. Both KCN and MHR currently follow this module and experience frustrations. They would like a discussion of the module. It is agreed that MBQ will invite the 9th semester coordinators and KCN and MHR in the beginning of October to have a discussion about this in order to assess whether some changes should be included.

For the new TAN9 project module (the Sustainable Development Lab), MT suggested that we start only with the curriculum in Copenhagen, since this is where the collaboration is anchored at the moment. There was agreement about this.

Conclusion:

BSc: The Study Board approves the current draft for the bachelor. The semester coordinator of TAN5 should ensure a more clear formulation of the aim of each elective and support a good coordination process with regards to election.

There will be a dialogue between MBQ, JRF and Jeppe Eriksen regarding whether the changes should only apply to students from 2024.

MSc:

The Study Board approve the current draft of the MSc. MBQ will raise a dialogue with KCN, MHR and TAN9 coordinators about the TAN9 course module to see if this should be included in the revision.

Self-evaluation action plan – status quarter 3

Timeframe: 13.10 – 13.20 **Responsible:** MBQ

Presentation: *The self-evaluation action plan for the 3rd quarter is presented and discussed. Where necessary, details about initiatives are formulated and inserted in the overview.*

Appendix	Appendix 5 –Self-evaluation action plan for 3 rd quarter
Quality assurance:	Quality area 1,2, 3, 4, 5 & 6
Discussion:	<p>MBQ went through the action plan</p> <p>TAN The current uptake numbers on the TAN MSc are satisfactory at the moment, so no further action is needed to increase the number of BScs that take the MSc Regarding the domain specializations, the students remarked that during the bachelor, there is a lot of frustrations that they cannot choose their topics more freely. It also remains a rumor that inhibits BSc students to enroll on the MSc. For that reason, further domains cannot be advertised on the MSc. This should be followed up with some dialogue with the students to better understand their frustrations and concerns about the current domains and how they think about these on the MSc. Regarding interdisciplinary collaboration, TAN is involved in several initiatives in the IASPBL SSH-STEM project. Regarding the red thread, this should be followed up. TAN already has some good descriptions of the progression and this should be set up and uploaded to Moodle. Ida can help with this. TB-SN has discussed quite a lot about well-being and initiatives are on the way. MBQ and JRF will follow up on the monitoring of the work load of the students to see how the pattern looks in the semester evaluations.</p> <p>BD/SD The E-course has been well implemented in the new study start for the MSc. Signe has sent some visualisations of the progression for the BSc and Ida will help to set this up and upload it to Moodle. The course coordinators are working on the interplay between projects and courses. MBQ and JRF will follow up on the monitoring of the work load of the students to see how the pattern looks in the semester evaluations.</p>
Conclusion:	It generally looks good with the action plan. Several of the items can be closed due to satisfactory numbers. Follow-up is needed in relation to upload of how the progression looks, which MBQ will invite Ida to help with. MBQ and JRF will also look at the monitoring of the work load of the students.

6. Integration of Generative AI

Timeframe:	13.20 – 13.40	Responsible: MBQ
Presentation:	<i>The TECH Pro-Dean of education has asked TB-SN to provide feedback on how we would like to integrate Generative AI. It will become an AAU requirement to implement this in each educational programme. At the DRU meeting almost all the participants highly discourage to integrate it through the learning goals (as with new PBL and digital learning goals). The Pro-Dean is very open on how to do it, so we should discuss</i>	

and provide feedback on how we could do it. So we should discuss 1) How is Generative AI relevant for our educations, 2) Where and how does Generative AI fit in for our students in terms of education and 3) What would be the best format to integrate through?.

Appendix	Appendix 6 – Inspirational presentations from the DRU meeting about integrating Generative AI in other programmes.
Quality assurance:	Quality area 2
Discussion:	<p>MBQ explains that the Prodean of Education at TECH has asked for further inputs on Generative AI.</p> <p>At both SD1 and TAN 3 and TAN7 AI is a tool that is explicitly worked with. Jens Dorlund at SD and MSE at TAN work very much with considering AI. At BD they have not looked that much into AI yet.</p> <p>MA suggests that experience with AI should be shared across programmes.</p> <p>It was suggested that we could develop a small internal survey to collect information about how the teachers work with and include AI on our different programmes and what their experiences are. MBQ will establish a task force with the super-users among the teachers in relation to AI and discuss both survey and feedback with them.</p> <p>AVP asked if it is possible to get a couple of questions about Generative AI in the semester evaluation. MBQ will ask Mette Brixen about this.</p>
Conclusion:	<p>It is agreed that it would make sense of having a task force that discuss how we approach Generative AI in our programmes and provide feedback for the Prodean of Education at TECH. MBQ will take initiative to form such a group that could involve, among others, Jens Dorlund, Anders Munk, Lasse Kristensen and MT. This group should also develop a survey to be sent out to all the teachers.</p>

7. Guidelines for special exam conditions

Timeframe:	13.50 – 14.00	Responsible:	JR/MBQ
Presentation:	<i>PL-SN (the other study board at PLAN) has developed some guidelines for special exam conditions that might be of inspiration for TB-SN. These guidelines are discussed by TB-SN and it is decided whether we would like to apply these actively in our guidance of students.</i>		
Appendix	Appendix 7 – guidelines from PL-SN		
Quality assurance:	Quality area 2		
Discussion:	The suggested guidelines were discussed and there was no opposition to these.		
Conclusion:	JRF and MBQ will look further at these guidelines.		

8. Improve student awareness about the study activity model

Timeframe:	14.00 – 14.10	Responsible:	MBQ
Presentation:	<i>TB-SN needs to ensure that students are aware of the study activity model. Feedback has shown that the students do not recognize the model later on. It is suggested that we always include the study activity model in the introduction of each semester to underline and outline the model. The best procedure to do this is shortly discussed and agreed.</i>		
Appendix	Appendix 8 – example of the study activity model in a semester description and in welcome slides.		
Quality assurance:	Quality area 1 & 2		
Discussion:	There was a general frustration about the focus on having to show the study activity model as often as possible. The general attitude in TB-SN was that the showing of the study activity model in itself do not help the students getting a better grip of the way of working at AAU. There was an agreement that we should focus on what is meaningful and sense and not chase to satisfy indicators that are not meaningful to the quality of our programmes.		
Conclusion:	It was agreed that we keep the showing of the study activity model at a minimum and MBQ will take the question higher up in the system regarding why we have to show the model as often as possible.		

9. Delayed students

Timeframe:	14.10-14.20	Responsible:	Janni
Presentation:	<i>Janni presents the feedback and evaluation from the outreach initiative. Also a case about exemption for starting on the master before finishing the bachelor. Look at a new procedure for handling these exemptions and supporting the students.</i>		
Appendix	Appendix 9 – Outreach evaluation from spring 2023 & TB-SN overview of selection of delayed students		
Quality assurance:	Quality area 1 & 2		
Discussion:	MBQ goes through the files. Everything looks okay. MBQ encourages everyone to use the the General Student Guidance at AAU as much as possible.		
Conclusion:	The item is mostly for information.		

10. Drop-out status

Timeframe:	14.20 – 14.30	Responsible:	MBQ/JF
Presentation:	<i>The newest status for drop-out is looked through and discussed.</i>		
Appendix	Appendix 10 – Overview of drop-out status for BSc and MSc		
Quality assurance:	Quality area 1 & 2		
Discussion:	<u>BSc</u> : The dropout at TAN CPH 1st year of study (16 people = 41%) and TAN AAL 1st year of study (2 people = 25%) makes the general dropout rate high for the students started in 2022 at TB-SN educational programmes compared to previous years.		

On BD it looks good.

There is a big focus on the Study Start and the onboarding of the new students and an intense focus on their wellbeing.

MSc: The drop-out rate for the students started in 2022 at TB-SN educational programmes is the lowest in several years.

Conclusion: The drop-out at BSc in TAN has been very high this year. In MSc it looks good. Initiatives are already being implemented.

11. Study environment

Timeframe: 14.30 – 14.40 **Responsible:** MBQ/Janni

Presentation: *Status regarding study environment is treated as a general yearly item. Based on the status overview from the Head of Study, we discuss issues and improvements in the study environment.*

Appendix Appendix 11 – Status overview from the Head of Study

Quality assurance: -

Discussion: AAL: MA is in general concerned about the reduction of space and in this matter also especially about the student group i.e. ADHD who needs space.

CPH: The big building project in B-Building causes a lot of frustration among the students. MBQ asks Mette Brixen, if there is space for TAN in the D-Building.

Conclusion: Lack of space and ongoing renovations are the main concerns right now regarding study environment. Awareness about the effects of lack of space on i.e. ADHD students was raised.

12. Inventory check

Timeframe: 14.40 – 14.50 **Responsible:** MBQ/JF

Presentation: *As a general yearly item, we have agreed to go through the inventory that the Head of Management have acquired. We will also discuss the current procedure and information about the inventory. The aim of this item is to qualify the content of our inventory and procedures for borrowing different inventory.*

Appendix Appendix 12 – Overview of items in the inventory and information from Moodle about how to borrow it.

Quality assurance: -

Discussion: The students did not know about the inventory pamphlet with technical equipment that they can borrow from PLAN. We need to further communicate this. AFP suggests to include the introduction to the inventory pamphlet as part of the semester presentation.

HHJ would like the possibility to buy some holders for design game materials and/or camping tables as part of the equipment you can borrow as a student.

Conclusion: JRF makes sure that the study secretary sends the pamphlet around in the joint room.

HHJ looks for a shop which sells holders for design game materials and/or camping tables and sends a hyperlink til MBQ with these equipments to inform Mette Brixen.

13. Election for study board for 2024

Timeframe: 14.50 – 14.55 **Responsible:** MBQ/All

Presentation: *A new election round for the Study Board will soon take place. It is always a challenge to ensure student representatives, so we hope that all the current members will help and support with making students aware of this important task. Remember that election through a formal student group (e.g. TAF) result in 'free' money for student activities (7.000 DKK for each elected student).*

Appendix Appendix 13 – Overview and timeline for AAU elections 2023

Quality assurance: -

Discussion: MBQ encourages everyone to be aware of the election process and in this matter have a special focus on getting student representatives for the Study Board.

Conclusion: The current TB-SN students will support the election process and try to get students engaged, so that we are sure to have students in TB-SN. They will use their possibilities to spread the message.

14. Any other business

Timeframe: 14.55 – 15.00 **Responsible:** All

Presentation: *Participants at the TB-SN meeting are invited to share information and issues that are relevant for TB-SN. No formal decisions can be made under this item.*

Appendix -

Quality assurance: -

Discussion: No issues were brought up.

Conclusion:

Action list from TB-SN meetings 2023

Last updated 25-09-2023

Urgent item

Important item

Less important item

Done

- LB has received funding for his suggested guest lectures from the Head of Studies, so we can delete this item from the teacher's funds of TB-SN.
- It was not possible to apply funds from the TB-SN various pool to support TAN7 pizzas.
- Based on dialogues with Søsser (and Pernille), it has been decided that the workshop in CPH will reserve around 10.000 DKK for materials for teachers/students, so that these expenses can be handled outside of the TB-SN funds and allow teachers/students from BD/SD to also get funds for excursions.
- JRF has informed VIP applicants about acceptance/rejection of their applications for TB-SN teacher funds.
- MBQ did not find the time to send out an e-mail to current semester coordinators. Focus will be giving on developing some initiatives for coming semesters.

Daily to-dos

- JRF will formulate some feedback about the discussion about the semester start to be sent to Jan Svendsen from the study board. They will look more into the planning process of the scheduling in order to make more room for the social events in the beginning of the 1st semester.
- MBQ will go through the red items in the action plan to ensure follow up.
- JRF will investigate requirements regarding saving correspondence between students and study student councilors.

Development areas (on-going)

• Well-being initiatives

- The focus group interview in CPH was again postponed – this time due to too little attendance of students. Maj-Britt will consider how to follow up.
- MBQ will take a closer look at the project work guidelines at PLAN and follow up on the good dialogue from TB-SN meeting in May.
- Maj-Britt should talk with Emilie about having the SD2 pilot project on semester group dialogues on TAN8 as well.
- AFP will look into implementing and investigating the subjects of study environment, culture and well-being into the new study start for MSc.
- MBQ will talk to the semester coordinators about the well-being challenges relating to group formation to ensure a focus on this topic.
- MBQ will assign a well-being working group with students and VIP colleagues.

• Attention to TAN closure

- Maj-Britt has contacted the TAN task force regarding how to follow up on discussing further support from Louise regarding the TAN CPH closure.
- MBQ will talk to Mette A. (HUM) about the lower ratings on the HUM courses in the semester evaluations as this is a point of awareness in relation to the closing down of TAN education and the current difficult situation of colleagues from the SSH departments.

• Attention to small TAN AAL cohort (current TAN2)

- Maj-Britt has sent an e-mail to semester coordinators to follow up on the idea about having funds to make TAN2 and TAN3 groups from AAL collaborate with students in CPH. Maj-Britt has also talked to Jeppe about following up with TAN4.
- Lars and Maurizio will follow up regarding marketing of the TAN education based on the good input from the TAN recruitment panel.

- MBQ will follow up on the dialogue about tangible items and representation of our educations with the student study councillors, Emilie and Frederik.

- Moodle updates

- Maj-Britt follow up regarding visualisation of progression for our studies with PK – this could be included in the Moodle semester rooms. Need to check what this was about in the self-evaluation report and minutes from self-evaluation meeting in 2020.
- The programme coordinators will look into and handle visualization of progressions in order to implement in semester rooms.
- MBQ will inform the first semester coordinators and course coordinators about the new layout for Moodle to be implemented for first semesters (BD/TAN) - postponed to study start 2024.

- Recruitment panels

- Program coordinators need to find new recruitment panel members.
- Follow up on how to address the heavy focus on salary in Danish Industry based on inputs from the TAN recruitment panel.
- Contact to Dansk Erhverv for collaboration with the industry based on TAN recruitment panel.
- Inputs from the TAN recruitment panel about collaboration with external actors.

- Improve information about study abroad

- Maj-Britt is working on setting up a Teams room for studies abroad, where students can find guidelines and inspiration from students that have been abroad.

- Improve formal guidelines and case handling

- Janni has raised the issue of formulations regarding requirements of a doctor's note in order to ensure that it is clear to ask the doctor to write that it is based on a physical examination.

- Improvement of study facilities

- Maj-Britt has followed up with Frederikke in relation to map out where kitchen facilities could be placed and what is needed.

- Improving the study description template

- Maj-Britt will follow up on discussing the application of the new template for all of our educations with Jan in the administration. Consider if we could develop a template in Teams so it is easier to do. This will be discussed at the next study management coordination meeting.

- Inventory for students

- When Mette has produced a list with an overview of digital tools, Maj-Britt should take this up at a DSUR meeting to coordinate across study boards.
- MBQ will talk with Mette (PA) about information to students about available software.

- Development of teaching and pedagogy

- Maj-Britt discusses follow up on pedagogical initiatives so it becomes more systematic. Also issue in terms of hours for that.
- Maj-Britt will look into ways of finding data about students' expectations of the study programme in the study start tests to see if this can help to elaborate the quantitative data from the evaluations. MBQ will make sure to have a talk with MDM about the study start test in order to inform the study board members later.
- MBQ and JRF will produce an action plan to remind the programme coordinators and semester coordinators about semesters with new curriculums and setup meetings for coordination/planning meeting about the given semesters.

- The programme coordinators should send input to MBQ about how to evaluate educational programmes in a more systematic way.
- MBQ will report back to the Head of study with a note that we need more hours to look in more detail into available material regarding programme evaluations (including study start tests with student expectations).
- MBQ will call in for a development workshop regarding examination formats with focus on pros and cons to develop some guidelines.
- MBQ will consider follow-up regarding use of Generative AI.
- MBQ will make a proposition for a more qualitative evaluation of PBL principles

- Student study councilors

- MBQ will talk to Emilie about arranging a meeting/workshop with the student study councilors in AAL.

- Tutors

- MBQ will address the payment challenge with Jan in relation to paid tutors versus volunteering tutors.