



Minutes from Media Technology Study Board Meeting 2022.03 Wednesday, March 9, 2022

Present members:

Claus B. Madsen (CBM)
Olga Timcenko (OT)
Cumhur Erkut (CER)
Niels Christian Nilsson (NCN)
Hjalte Drejer Jørgensen (HDJ)
Julius Ebenau Winther (JEW)

Secretaries:

Anne-Marie Rasmussen (AMR)
Signe Sølgaard Garp (SSGA)

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Present non-members:

Mikkel Gede Hansen (MGH), observer, study counselor
Daniel Claes Thiesen (DCT), observer, LID student

Absent:

Jesper Rindom Jensen (JRJ)
Rodrigo Ordonez (RO)
Alexandru Cristian Chiritescu (ACC), observer, study counselor
Jeppe Paaske (JP), observer, study counselor
Nis Ovesen (NOVE), observer

Minutes keeper:

Anne-Marie

Agenda		Enclosure
1.	Approval of agenda and minutes from the last meeting	2022-3-1
2.	Information from the Chairman	
3.	Information from the vice chairman <ul style="list-style-type: none"> Teacher of the year 2021/2022 process 	2022-3-2
4.	Status on the action plan from meeting no. 2022.2	2022-3-3
5.	Study plan revision and self-evaluation <ul style="list-style-type: none"> Medialogy BSc. Medialogy MSc. Sound and Music Computing, MSc., CPH Service System Design MSc. Lighting Design MSc. 	
6.	Master intake figures 2022	2022-3-4
7.	Securing study board student observers from Aalborg	
8.	Discussion concerning the process surrounding semester descriptions (CER)	
9.	Auto grading for written exams (CER)	
10.	Process description for DADIU	2022-3-5
11.	Any other business	
12.	Dispensations <ul style="list-style-type: none"> Information from the study board secretariat Cases (none) 	



1. Approval of the agenda and minutes

Approval of agenda: Agenda approved

Approval of minutes from the previous meeting: Minutes approved.

2. Information from the Chairman

CBM informed that he and HJD attended the latest DRU meeting. DRU means advisory board for the Pro dean for education under the TECH faculty. At the meeting they among other things debate pros and cons regarding our study activities. Specifically, the topic employability had some focus and debates. Employability and collaboration with the industry must have our highest priority now.

The May study board meeting will change to another date as both study board secretaries are out of office attending a seminar the same date. The secretariat suggests that the meeting will change to Monday May 9th, from 12.30 – 15.00. It was approved. The meeting invitation will soon be updated.

MED1 students in CPH have not yet received their grades from the IKDU course. Head of section is aware of this and it has the highest priority now. We assume that this will be handled as soon as possible.

3. Information from the Vice chairman

HJD informed that there is a study environment issue in Aalborg. The plan is to implement an alcohol policy at AAU campus buildings in Aalborg. In the future the policy will be with limitations and only alcohol served in AAU bars on Fridays in the future. "Studentersamfundet" has focus on the issue as it has not been up for discussion. It seems that the decision is made by head of Aalborg University.

The Teacher of the Year process has started. All students in both AAL and CPH have received a Moodle message about the process. We encourage all in the study board to help us ask the students for nominations. Deadline is March 23rd. The study secretariat will send out a reminder two days before deadline.



4. Status on the action plan from meeting no. 2022.02

Discussion topic: Required hand-ins and DADIU examination

CBM and HSF will arrange a meeting and look at the DADIU material

CBM will initiate a working group for the POSEO material

13.10.21: Not handled yet. The students would like to be informed about project hand in requirements. AMR has asked Inaam to send the former DADIU process description during this meeting.

11.11.21: Inaam has informed the students about project hand in requirements. The DADIU and POSEO meetings are not initiated yet.

08.12.21: Not handled yet.

19.01.22: Not handled yet. Our hope is to do it early this year in preparation for next fall.

09.02.22: In March HSF, CBM, SSGA and AMR will meet to produce clear instructions concerning how students should document their DADIU and POSEO semesters, respectively.

09.03.22: The DADIU part of this is handled (as the point is on the agenda for later in this meeting). The topic will be removed and replaced by a new topic concerning only POSEO.

Re-visit the DADIU exam due to CBMs experiences

Maybe HSF can join a SN meeting where we can discuss this.

09.02.22: Not handled yet. Maybe we can have it as a point in an agenda at a meeting where we don't have a lot of other stuff.

09.03.22: CBM and HSF will arrange a meeting to debate DADIU exam experiences. And will they have to change anything in the future? **Remains in the action plan.**

Groups from three different semesters are required to share a single room at the CPH campus

it is decided that MGH will email the Study Board with a short description of the problem, the concerned semesters, and maybe a few details about the physical space they have been asked to share.

09.03.22: MGH has been in contact with HSF and are now trying to physically rearrange the semesters in the group area. **To be removed from the action plan.**

5. Study plan revision and self-evaluation

- **Medialogy B.Sc. and Medialogy M.Sc. AAL**
- **Medialogy B.Sc. and Medialogy M.Sc. CPH**
- **Sound and Music Computing MSc. CPH**
- **Service System Design MSc.**
- **Lighting Design MSc.**

Recently all our educations were evaluated. Most educations suffer the same challenges. Low intake figures, high drop-out and employability figures. The figures shows that the programs are not robust enough. Currently we are not looking into changing study plans, but we need to focus on all aspects.

OT: Figures regarding SSD and LID the measurement of unemployment are not good enough. Many of the students from these programs are females and some of them will be on maternity leave after graduation. Maternity leave is part of the statistics.

HJD: Demand more from the students. More collaboration with companies as the students has issues describing their academic competences. The students are fully dressed, but not necessarily aware of it.



NCN: An updated alumni regarding this would be much appreciated.

We had a debate about how to organize visits from the industry and finding funding for this.

Action: CBM will contact all coordinators in both AAL and CPH to encourage all semesters to get guest lecturers from relevant industry to target a specific semester topic.

Action: CBM would like to investigate how to organize arrangements in the future including funding.

It seems that our students in the graduation semesters are not aware how to show collaboration with an external organization when handing in project reports in Digital Exam. There is a tick-box in Digital Exam that needs focus.

Action: CBM will investigate how to ease the process, and raise awareness of the issue amongst students, supervisors, and coordinators.

6. Master intake figures 2022

The master intake figures for 2022 are relatively fine in both AAL and CPH. However, they seem to be lower than previous years. There was an extraordinary effort made by the coordinator and head of section in CPH shortly before deadline. Especially the bachelor students with a doubt could gain insight in the purpose and content of our programs. It is much appreciated. We had a debate about the figures.

7. Securing study board student observers from Aalborg

It is a pity that we lack student representatives from AAL in the study board. Because of that we would like to invite student observers to the meetings. How can we get hold of these students? The best way is to contact the coordinators.

Action: To get student observers from AAL to the study board, CBM will contact the coordinators in 4th, 6th and 8th semesters and ask them to appoint a student observer from each.

8. Discussion concerning the process surrounding semester descriptions (CER)

CER informed that the SMC students are not normally from the AAU bachelor programs. So they need to know more specific how exams will run. The process this time was not optimal as the task regarding semester descriptions was received relatively late. How can this be improved in the future?

CBM: It is a major task that always relates to late manning and quality assurance with a focus on the different study plans. There will be a new way to handle this in the future. The plan is to place the descriptions on all Moodle pages and then copy them from fall to fall and spring to spring. The study board will still have to approve the documents. How the process will be handled we do not know yet. There is an experiment running right now in the department, and we expect that the task will be rolled out during spring by head of studies when the experiment is evaluated.



9. Auto grading for written exams (CER)

CER has asked to debate this topic, as it is a major issue for many colleagues to handle this correct. Even the students know the modality and iteration of an exam, it would be nice if we could have good written exams with Multiple choice possibilities. How can the exam be legal?

OT: I agree with CER, but it is not easy to make an online exam with multiple choice in the system. Use Moodle.

CBM: Please contact some of your colleagues and ask how they handle it.

HDJ: From a student perspective it is always good to know how an exam will run on beforehand.

MGH: It is important to learn how to use the system.

JEW: Testing is a valuable thing to do, and it should also be easy to navigate for students.

NCN: Anything that will help minimizing miniprojects would be great.

Action: Regarding auto grading for written exams, CER will contact colleagues to hear about possibilities regarding written exams on Moodle or Digital Exam.

10. Process description for DADIU

CBM introduced DADIU (the game semester on MED9) and the process for that. It is typically placed in the 9th semester in Medialogy master program in both AAL and CPH. It is very popular. Fall last year we had 19 students participating DADIU.

This process explains what the DADIU semester is about. The most important thing is a description for the project hand in. Find it on the last page.

MGH finds that the students are in doubt what to do in MED9. Have learned a lot from the Graduateland career workshops.

CBM: It is totally up to the students what they would like to do. DADIU is not the only option.

In the future it is important that the coordinator have information meeting with the MED8 students in both AAL and CPH. CBM will carry out the task in AAL and OT will do it for MED8 in CPH.

The Study Board approves the document.

11. Any other business

None.



12. Dispensations

Mixed group applications:

In the master programs it is possible for students to be in groups with different specializations. It is actually a good idea as the project could be produced with different angles. However, it is only possible if the study board grants the students permission to be in a mixed group. When it is granted, both the students, the supervisor and study secretary will be informed by mail. The study board secretariat can conclude that we have received many applications regarding mixed groups from AAL MED8 and MED10 students none from CPH. But there are many mixed groups in CPH and it seems that the process has not been enlightened enough.

It is important that both the examiner and censor are aware how to prepare exam questions prior to project exams when it is mixed groups.

Action: CBM will contact MED8 and MED10 coordinators in CPH and inform them about the possibilities and requirements regarding mixed groups.



Actions:

Discussion topic: Required hand-ins for POSEO

CBM will initiate a working group for the POSEO material

Re-visit the DADIU exam due to CBMs experiences

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09.02.22: Not handled yet. Maybe we can have it as a point in an agenda at a meeting where we don't have a lot of other stuff.

09.03.22: CBM and HSF will arrange a meeting to debate DADIU exam experiences. And will they have to change anything in the future?

Study plan revision and self-evaluation

CBM will contact all coordinators in both AAL and CPH to encourage all semesters to get guest lecturers from relevant industry to target a specific semester topic.

CBM would like to investigate how to organize arrangements in the future including funding.

CBM will investigate how to enlighten the Digital Exam project hand in process and focus on how serious the company collaboration information is of high value for AAU.

Securing study board student observers from Aalborg

To get student observers from AAL to the study board, CBM will contact the coordinators in 4th, 6th and 8th semesters and ask them to appoint a student observer from each.

Auto grading for written exams (CER)

Regarding auto grading for written exams, CER will contact colleagues to hear about possibilities regarding written exams on Moodle or Digital Exam.

Mixed group applications

CBM will contact MED8 and MED10 coordinators in CPH and inform them about the possibilities and requirements regarding mixed groups.

Topics/actions to the next meeting agenda:

- Study plan revision and self-evaluation
- Dispensations (last topic in the agenda)